

Clayton State University Faculty Senate

Meeting Minutes

11:00 AM April 9, 2018

Senate Members present: Scott Bailey (also serving as proxy for Catherine Matos), Gail Barnes, Marcy Butler, Randall Gooden, Deborah Gritzmacher, Adam Kubik, Eugene Ngezem, Kathryn Pratt Russell, Muhammed Rahman, Andrew Sbaraglia (also serving as proxy for John Mascaritolo and Keith Miller), MeriBeth Stegall (Secretary, also serving as proxy for Kendolyn Smith), Mark Watson (Vice-Chair), David Williams

Senate Members Absent: John Mascaritolo, Catherine Matos, Keith Miller, Kara Mullen, Kendolyn Smith, Celeste Walley-Jean (Chair)

Guests: Kevin Demmitt, Tim Hynes, Jill Lane, Justin Mays

Agenda Item	Discussion	Senate Action/Resolution/Tasks
1) Reading & Approval of Minutes		The minutes of the March 26, 2018, meeting were approved as distributed.
2) Reports of President, Provost, & Standing Committees i) President's Report ii) Provost's Report	The President's Report is attached as Appendix A. The Provost reported on expected disruptions due to upcoming construction on campus.	
3) Reports of Standing Committees		
4) Special Orders		
5) Unfinished Business and General Orders		
6) New Business	a. Motion to Amend Section IV of the Faculty Bylaws to Include Section D The following motion was presented by the FAC: D. Changes to the Faculty Handbook 1. Academic Affairs, in consultation with the Faculty Senate, has responsibility for changing sections of the Faculty Handbook containing Board of Regents policy and federal and state law. 2. The procedure to amend the sections of the Faculty Handbook pertaining to annual faculty evaluations, promotion and tenure, pre- and post-tenure review, shared governance, academic freedom and responsibility, syllabus and course structure, textbook and materials, faculty office hours, and	a. The Motion to Amend Section IV of the Faculty Bylaws to Include Section D. The motion with the amended wording in D. 1 was voted on by show of hands. 12 in favor and 3 opposed. (Includes proxy votes.) The motion passed. The final wording of the amendment follows: D. Changes to the Faculty Handbook 1. Academic Affairs, in consultation with the Faculty Senate, has responsibility for updating sections of the Faculty Handbook containing Board of Regents policy and federal and state law.

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	<p>grade reporting shall follow the procedures stated in section VI (Bylaw Amendments) of the Faculty Bylaws.</p> <p>3. All other changes to the Faculty Handbook (modifications, additions, deletions) that do not fall under IV. D. 1 and 2 will become effective upon approval by a three-fifths vote of Faculty Senate at two successive meetings of the Senate and approval by the President.</p> <p>The motion was seconded.</p> <p>Discussion: Catherine Matos (via Scott Bailey) suggested amending the wording under D. 1 from “changing” to “updating.” This was made into a motion by Scott Bailey. The motion was seconded. The motion passed.</p> <p>Discussion: There was a question regarding the meaning of “in consultation with the Faculty Senate.” This refers to the notification via Provost’s Report or communication with the Faculty Senate Chair. Question: Should items in D. 2 refer to specific sections in the Faculty Handbook? Response: Faculty Handbook sections may change, so didn’t want to tie to specific section numbers. Concern with D. 2: Rather than referring to Bylaws, should the specific procedures be restated here.</p> <p>b. Timing of Summer Pay for Faculty Questions had been raised regarding the timing of summer contracts and the timing of summer pay, especially in regard to the timing of payment for second session courses occurring at the end of July. Dr. Demmitt addressed both questions:</p> <ul style="list-style-type: none"> • There will be an increased effort for faculty summer contracts to be issued before the start of summer classes. 	<p>2. The procedure to amend the sections of the Faculty Handbook pertaining to annual faculty evaluations, promotion and tenure, pre- and post-tenure review, shared governance, academic freedom and responsibility, syllabus and course structure, textbook and materials, faculty office hours, and grade reporting shall follow the procedures stated in section VI (Bylaw Amendments) of the Faculty Bylaws.</p> <p>3. All other changes to the Faculty Handbook (modifications, additions, deletions) that do not fall under IV. D. 1 and 2 will become effective upon approval by a three-fifths vote of Faculty Senate at two successive meetings of the Senate and approval by the President.</p>

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	<ul style="list-style-type: none"> • The timing of remuneration for second session classes is due to potential changes in payment because of prorating or changes in course offering. <p>c. Discussion: Resolution on Admissions & Peaceful Protest (Mark Watson) Question of whether the resolution is necessary. Question of how we judge the decision making of high school administrators. How is the exercise of these rights limited in the high school environment? Affirmation of existing CSU policy to address high school disciplinary actions during the admissions process. Question of whether this is a statement of principle rather than a proposal to change. Issue that resolution addresses only peaceful protests vs support for all Constitutional rights.</p> <p>d. Center for Instructional Design Feedback (Justin Mays) CID proposed name change to Center for Excellence in Learning and Teaching. Refocus of name to reflect role as Faculty Development center. Question of bringing back Faculty Development Day to provide more on-campus opportunities for learning new methods of pedagogy (whether live or recorded to access later). Opportunity for departments to showcase successful methods. Day vs workshop series. Would like faculty input about how faculty want content delivered. CID has Faculty Development committee with faculty representation.</p>	
7) Adjournment		Marcy Butler moved for adjournment. The motion was seconded and passed. The meeting adjourned at 12:02 PM.

Appendix A. President's Report

Faculty Senate

April 9, 2018

- **Blue Cross Blue Shield and Piedmont system negotiations** as we shared with campus last week, the state of Georgia and the University system will absorb out of network claims for the month of April, as the state and the University system urge both Piedmont and BCBS to bring to conclusion negotiations for coverage of services. State and USG employees agreed to participate in BCBS health care packages during open enrollment based on agreements in place in November, and were assumed to be in place during the remainder of the enrollment period. Clearly, Board and political leaders will work to urge settlement as soon as possible. We will communicate with colleagues as new information is available. Information on status can be found at <https://www.bcbsga.com/blog/member-news/piedmont-provider-network-update/> https://www.usg.edu/assets/hr/benefits_docs/Piedmont_HealthCare_30-Day_FINAL.PDF
- **Budget** The university system will announce allocations for institutional budgets next week and will provide update to campus as that information becomes available. The Planning and Budget Advisory Committee will be meeting over the next several weeks to assess and to make recommendations about one time and continuing budget allocations for this and next fiscal year. The final allocation for the Academic Core Renovation (\$5.3) is in the approved budget and awaits the governor's signature
- **Campus construction** Thanks in advance for your patience and support of campus work in the coming months. We recognize the inconvenience even as we understand the long term benefit to improvements of our facilities.
- **Upcoming Events** the Spring Faculty meeting is scheduled for this time April 16 in the SAC; the student academic conference is scheduled for April 25-6 at the Discovery and Science Center; Spring Service Awards and end of the year reception for faculty and staff, May 1.
- **Personal Comment** This marks the 50th anniversary of the assassination of Dr. Martin Luther King Jr. (And today, Atlanta walks from church to the capital to contemplate the meaning of those events 50 years ago. During that time, I was in D.C. experiencing evening curfews while attending during the day a debate tournament at George Washington University. Even then, together with many others, I was committed to learning (although not exactly certain what that learning would bring) All of us in our own ways continue to be so committed. To quote Dr. King "The function of education is to teach one to think intensively and to think critically. Intelligence plus character – that is the goal of true education."
- **Thanks and Questions**
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