# Minutes of the UCC emergency meeting at 10-20-2023 (draft, to be approved next meeting)

Attendance: Jennie Bergen, Rebecca Gmeiner, Jim Rickerson, Kate Cotter-Reilly, Mark Watson, Elicia Collins, Everod Davis, Nayab Hakim, Dmitriy Beznosko, Byron Jeff, David Williams, Eric Bridges, Keith Driscoll, Sherwin James, Junfeng Qu, Kamran Moghaddam, David Greenebaum

With a unanimous vote, Mark Watson was chosen as vice-chair for the committee.

For the next emergency meeting in order to meet the USG deadline of Nov 2nd, the committee will review the following with the guidance below.

1. For all existing core courses, fill ‘CoreIMPACTSCourse ProposalReview-EXISTINGCOURSES.pdf’ form, have it signed and placed in <https://claytonstateuniversity-my.sharepoint.com/:f:/g/personal/dbeznosko_clayton_edu/EnkMoNU-MTZArcE_-fCJrLwBuL5XmlYK3mInNzdXUOAsOA?e=lFKzfx> for further processing. This form is NOT reviewed by the UCC, nor does it need to be approved by UCC. Please finish all forms before the Oct 27th so that there is sufficient time for submission and processing for them.
2. For any existing courses that you’d like to register as core courses or change their letter and corresponding IMPACTS designation, fill the ‘CoreIMPACTSCourse ProposalReview-EXISTINGCOURSES.pdf’ AND ‘InstitutionalCourseProposalForm.docx’ so that the course can get registered with USG as the core. The InstitutionalCourseProposalForm.docx needs to be reviewed by UCC and approved by the USG-level committee. Needs to be submitted to UCC before the end of Oct 25th.
3. If you make any changes to the core course, such as change in number, prefix, pre-requisites etc., the courseleaf form needs to be submitted to UCC before the end of Oct 25th. This means that it should pass all department/college level committees before that deadline. Same is true for the new courses that you’d like to be added to core. Fill in the two forms from (2) above with all the changes that you propose, not the old versions.

Any changes to the current programs that will result from the switch from A-E core to IMPACTS will need to follow and will be reviewed by the UCC in working order. The next UCC regular meeting will be on NOV 10th, all proposals need to be submitted 5 days before that as usual (from college level committees). The possibility of an additional meeting in Nov was discussed and will be held if needed.