

Student Affairs Committee

Present: Jeff Jacobs, Charlotte Swint, Scott Bailey, Khamis Bilbeisi, Mark Daddona, Cathy Jeffrey, Ken Nguyen

Absent: Todd Janke and Augustine Ayuk

Agenda – March 26, 2014

1. Welcome: meeting in UC230 at 12:18PM. Jeff asks about the status of ex-officio being able to approve minutes. Scott states that there is no answer for that yet. Mark requests time slot to give updates on student retention and academic success.
2. Approval of minutes: motioned by Khamis Bilbeisi, second by Charlotte Swint, and approved by all with typo correction.
3. Business:
 - a. Policy on Children on Campus/in the Classroom: Jeff drafted a policy with language to provide a framework for children on campus and keeping all people on campus safe. Discussion started with whether children can be in the classroom. Jeff prefers instructors should have discretion to allow each incidence. Scott states if we delegate instructors with that discretion than the new policy won't be much different from the existing one; Cathy thinks it would put a burden on the instructors. Jeff and Khamis discussed separating the two issues of allowing children in classroom in emergency situations and students taking a leave of absence to keep their children. Scott suggests adding language to make sure all instructors understand the policy. Mark thinks children in class are one of the reasons the students

are not successful. Guidance and support section should be placed earlier in the document for better visibility. Mark suggests removing the statements which ask faculty and supervisors to be lenient in excusing absences from the policy draft. Khamis voiced concerns that the statement asking to obtain the child's name before reporting to CSU campus police safety may invoke confrontation. Scott thinks that we should complete this policy and advertise it to the all CSU communities so that when a child is missing the caretaker knows who to contact (CSU public safety) in such an incident. Cathy suggests the library should be included in the example of inappropriate place for unattended children. Jeff motioned to table the policy until all suggestions are incorporated and Cathy seconds the motion. All approved.

- b. Updates: Mark provides an email he had sent out to all faculties with the statistics from midterm report hand out in the previous meeting. Mark also provides an email sent out to students by Kathy Garrison, Director of the Center for Academic Success (CAS), with academic support services and resources currently available at the center. Scott positively recognizes the Academic Support Center for sending email to the respective instructor each time a student visits the CAS. Mark will let Kathy Garrison know the notifications help instructors see which students are seeking help.

- 4. Other business.
- 5. Announcements. Next meeting April 23 – Location TBA
- 6. Adjournment. The meeting ended at 1:15 PM