

Agenda Item	Discussion	GAC Action/Resolution/Tasks
	iv. Update on School of Graduate Studies Task Force v. New Graduate Director/Coordinator Orientation & Refresher	Areas of concern were identified. Dean Walley-Jean requested the members to read the report from the meeting held and asked that members identify any resources that the SoGS need to move forward. Refresher training and mandatory for new faculty directors.
4) Announcements	a. Update on Graduate Admissions (Billy Evans & Brian Szrypek) b. Update on Graduate Recruitment Strategy (Ryan Packard)	Free Application month for graduate students from 1st to 31st March. Application online requires no application fee. Weekly report every Monday on incomplete and complete applications from applicants. Common app for undergraduate and graduate students will go live on 1st of August. A run-down on strategies on graduate recruitment and coordinated events such as participation in graduate fairs, seminars, open houses etc for graduate studies recruitment.
5) Adjournment		Adjourned at 3pm