

Clayton State University Graduate Affairs Committee  
 Meeting Minutes  
 October 11, 2021 2:00pm  
 Recorded by: MeriBeth Stegall

**Committee Members Present:** J. Celeste Walley-Jean (Chair), Dennis Attick, Rachel Gaines, Nichelle Gause, Joie Hain, Joshua Kitchens, Adam Kubik, Thomas McIlwain, Michelle Nelson, Kelli Nipper, Bryan Robinson, Patricia Smith, MeriBeth Stegall, Tameka Womack

**Committee Members Absent:** Eric Bridges, Kim Campbell, Ron Fuqua, Rebecca Gmeiner (Registrar)

**Guests:** Bruce Blair

Agenda Item	Discussion	GAC Action/Resolution/Tasks
1) Reading & Approval of Minutes		Approved by unanimous consent.
2) Old Business		
3) New Business a. Graduate Faculty Applications i. New: 1. M. Carter (CAS; Full) 2. J. Guthrie (CAS; Full) 3. S. Southard (CAS; Full) 4. M. Robertson (COB; Full) 5. S. Reynolds (COB; Full)		Action on New Graduate Faculty Applications:  <ul style="list-style-type: none"> <li>• M. Carter (CAS; Full). P. Smith moved to accept. Motion seconded. Motion carried.</li> <li>• J. Guthrie (CAS; Full). P. Smith moved to accept. Motion seconded. Motion carried.</li> <li>• S. Southard (CAS; Full) P. Smith moved to accept. Motion seconded. Motion carried.</li> <li>• M. Robertson (COB; Full) T. Womack moved to accept. Motion seconded. Motion carried.</li> <li>• S. Reynolds (COB; Full) T. Womack moved to accept. Motion seconded. Motion carried.</li> </ul>

Agenda Item	Discussion	GAC Action/Resolution/Tasks
<p>ii. Renewals:</p> <ol style="list-style-type: none"> <li>1. K. Moghaddam (COB; Full)</li> <li>2. G. Nakos (COB; Full)</li> <li>3. J. Ogden (COB; Affiliate)</li> </ol> <p>b. MBA Certificate Programs- Conversion to 100% Online</p> <p>c. Academic Appeals Process (Timeframe?)</p> <p>d. Degree Names on Diplomas</p>	<p>All COB courses in the MBA certificate programs will now be fully online with no seated option.</p> <p>Current policy: <i>All appeals must be initiated within 30 days of the alleged issue or the last recorded day of the student's attendance, whichever comes first.</i></p> <p><b>C. Walley-Jean:</b> Timeframe appears short. Should it be expanded? Challenge is that students have to go through all other appeals processes first. Suggests change to 30 days from date of last appeal.  Question regarding timeframe for start of entire appeal process. C. Walley-Jean will check.  Discussion followed. Change to 30 days from date of last appeal denial was supported.</p> <p>Currently, diplomas are printed with only degree names, e.g. M.S. in Clinical/Counseling Psychology is "<i>Master of</i></p>	<p>Action on Graduate Faculty Renewals:</p> <ul style="list-style-type: none"> <li>• K. Moghaddam (COB; Full) T. Womack moved to accept. Motion seconded. Motion carried.</li> <li>• G. Nakos (COB; Full) T. Womack moved to accept. Motion seconded. Motion carried.</li> <li>• J. Ogden (COB; Affiliate) T. Womack moved to accept. Motion seconded. Motion carried.</li> </ul> <p>T. Womack moved to accept the modification of the traditional MBA certificate programs to fully online. Motion seconded. Motion carried.</p> <p>Change to 30 days from date of last appeal denial was supported.</p> <p>Committee supported having entire degree (degree name plus area) printed on diploma as</p>

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	<p><i>Science</i>” on the diploma, not Master of Science in Clinical/Counseling Psychology because <i>Master of Science</i> is the degree. MBA, MHA, MPA have entire degree printed because that is the degree name.</p> <p>Discussion followed regarding change for other degrees to have degree name plus the area on the diplomas.</p> <p>Enrollment management response to change is that it would require a shift in how diplomas are printed.</p> <p>The difference between degree name and concentration was clarified.</p> <p>Discussion supported having entire degree (degree name plus area) printed on diploma as an opportunity to support students and strengthen alumni relations.</p>	<p>an opportunity to support students and strengthen alumni relations.</p>
4) Announcements		
5) Adjournment		Meeting adjourned at 2:40pm