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onClayton State University Graduate Affairs Committee

Meeting Minutes

DATE: Virtual April 13, 2020

Committee Members Present: J. Celeste Walley-Jean (Presiding), D. Attick, K. Campbell, R. Fuqua, N. Gause, J. Hain, J. Kitchens, S. Maddox, C. Magnant, T. McIlwain, E. Nagel, K. Nipper (non-voting), G. Nteff, D. Wells, T. Womack

Committee Members Absent: S. Copeland, A. Kurt, M. Stegall

Guests: G. Nakos, C. Wise

Agenda Item	Discussion	GAC Action/Resolution/Tasks
1) Called to order at 2:00 p.m.		
2) Reading & Approval of the Minutes a) March 2 Meeting	2a) No revisions necessary	2a) Unanimous approval of March minutes
3) Old Business a) Readmission Appeal Process	3a) Notable changes to policy: Students must be out for at least one academic year before they can reapply to a program. Policy outlines who will make up the Readmission Appeal's Ad Hoc committee. <i>Question:</i> How do students get back to "Good Academic Standing" before being allowed to re-enter in to the program? <i>Answer:</i> Students must take non-degree required courses to bring up their GPA.	3a) Readmission Appeal Process approved 12 votes to approve 1 absention- due to "Good Academic Standing for Re-admittance" policy 0 objections

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<p>b) Admissions Appeals Process</p>	<p>3b) Admission Appeals will follow similar process as other appeals. The College Dean must first approve or deny the Admission Appeal. If necessary, the appeal will then move to the SoGS' Dean.</p> <p><i>Concern:</i> What will be required regarding proper wording and expectations of a student explaining their "opportunity for success?"</p> <p><i>Comment:</i> Student's explanation of their "opportunity for success" must be based on tangible, academic based, and non-interpersonal qualifications.</p>	<p>3b) Program Directors will examine ways to word "Academic Success", and what decisions are appealable by students.</p> <p>Dr. Walley-Jean will review the suggested feedback.</p>
<p>4) New Business</p> <p>a) Graduate Faculty Applications (Note: Please ensure applications are complete before submission)</p> <p>i) New: None</p> <p>ii) Renewals: None</p> <p>b) COB Curriculum Changes</p> <p>i) Correct Course Requirements for the MSCA Program</p>	<p>4) New Business</p> <p>i) New: None</p> <p>ii) Renewals: None</p> <p>b) COB Curriculum Changes</p> <p>i) Correct course requirements for the Master of Supply Chain Analytics by replacing MGMT 5106 Cross-Culture Negotiating with MGMT 5104 Project Management.</p>	<p>4) New Business</p> <p>a) None</p> <p>b) COB Curriculum Changes</p> <p>i) Unanimous approval for correcting course requirements for the MSCA program</p>

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<p>ii) Introduce Internship and Independent Study Electives</p> <p>iii) Expand General MBA’s Elective Course List</p> <p>iv) Change the Curriculum Requirement of the MSLD Graduate Program</p> <p>c) MAS Curriculum Changes</p>	<p>ii) Introduction of Internship/Cooperative Education and Independent Study/Directed Research for the MBA program as elective courses.</p> <p>iii) Due to the introduction of MSLD and MSCA programs, and the recent approval of the Internship and Independent Study electives, these courses should be added to the General MBA’s elective course list.</p> <p>iv) MBA wishes to allow students the flexibility to incorporate elective courses in the MSLD Graduate program. COB requests MSLD required curriculum be adjusted to require students to take 4 core courses and select 6 elective courses, from a revised list of 10.</p> <p>c) MAS curriculum name changes, to include “Records”, and course description updates of three Master of Archival Studies courses. The course name changes are as follows: ARST 5000 Principle and Practices in Archives to <i>ARST</i></p>	<p>ii) Unanimous approval for Internship/Cooperative Education and Independent Study/Directed Research MBA course electives.</p> <p>iii) Unanimous approval to add MSLD, MSCA, Internship and Independent Study courses to the General MBA electives list.</p> <p>iv) Unanimous approval to allow MSLD curriculum to require students to take four (4) core courses and select six (6) elective courses.</p> <p>c) Unanimous approval to change three MAS curriculum names and course descriptions.</p>

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<p>d) Unapplied Courses & Financial Aid (Pilot=Summer 2020)</p>	<p><i>5000 Principles and Practices in Records;</i> ARST 5100 Archives and Technology to <i>ARST 5100 Archives, Records and Technology;</i> ARST 6610 Law, Ethics and Archives to <i>ARST 6610 Law, Ethics and Records.</i></p> <p>d) Unapplied Courses & Financial Aid (Pilot=Summer 2020) Financial Aid will use Degree Works to distribute funds. Dr. Walley-Jean created “D.W. Fall Through Registration”, file in SoGS’ OneDrive, for Program Directors to review.</p>	<p>d) Program Directors will review “D.W. Fall Through Registration” OneDrive file and adjust Degree Works as needed. All changes are due by May.</p>
<p>e) Recruitment Opportunity-Announcement</p>	<p>e) Recruitment Opportunity- Programs are encouraged to think of ways to recruit current CSU students in to Graduate Programs</p>	<p>e) Recruitment Opportunity ideas will be discussed in future GAC meeting.</p>
<p>f) Masters Mingle Virtual Community Lounge-Announcement</p>	<p>f) Masters Mingle Virtual Community Lounge was created in TEAMS as a gathering place for all CSU Graduate students. Program Directors are invited (but not required) to join discussions.</p>	<p>f) None</p>

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5) Announcements a) Sam Maddox asked, are digital signatures allowed on bond copies of Thesis Signature Page? b) Erin Nagel- Reminder of Library's Staff/Faculty survey	5) Announcements a) None b) Erin Nagel sent link to GAC TEAMS' chat box. (clayton.libguides.com/survey)	5) a) Dr. Walley-Jean will ask Dr. Gather if Adobe Sign (digital signatures) can be used for Thesis Signature Pages. b) Members are asked to complete the Staff/ Faculty survey.
6) Adjournment		Adjourned at 2:56 p.m.