



Clayton State University

HIST 1111

Survey of Pre-Modern World History

Spring 2018

CRN 21363

Individuals with disabilities who need to request accommodations should contact the Disability Services Coordinator, 255 Edgewater Hall, (678) 466-5445, [disabilityresourcecenter@clayton.edu](mailto:disabilityresourcecenter@clayton.edu)

**Instructor:** Dr. Christopher J. Ward, email: [christopherward@clayton.edu](mailto:christopherward@clayton.edu); telephone: 678-466-4811; fax: 678-466-4899; internet: <http://faculty.clayton.edu/cward>

**Office hours:** Online and by appointment.

**Class Schedule (100% online)**

**Mandatory Orientation Quiz (on Desire2Learn, 15 minute time limit)**  
complete by Thursday, January 18 at 5 p.m.

**Chapter 1 quiz (on Desire2Learn, 45 minute time limit)**  
complete by Sunday, February 11 at 11:59 p.m.

**Chapter 2 quiz (on Desire2Learn, 45 minute time limit)**  
complete by Sunday, February 11 at 11:59 p.m.

**Chapter 3 quiz (on Desire2Learn, 45 minute time limit)**  
complete by Sunday, February 11 at 11:59 p.m.

**Exam #1 on Chapters 1-3 (on Desire2Learn, 75 minute time limit)**  
Monday, February 12, 12 a.m.—Tuesday, February 13, 11:59 p.m.

**Chapter 4 quiz (on Desire2Learn, 45 minute time limit)**  
complete by Sunday, March 18 at 11:59 p.m.

**Chapter 5 quiz (on Desire2Learn, 45 minute time limit)**

complete by Sunday, March 18 at 11:59 p.m.

**Chapter 6 quiz (on Desire2Learn, 45 minute time limit)**

complete by Sunday, March 18 at 11:59 p.m.

**Exam #2 on Chapters 4-6 (on Desire2Learn, 75 minute time limit)**

Monday, March 19, 12 a.m.—Tuesday, March 20, 11:59 p.m.

**Chapter 7 quiz (on Desire2Learn, 45 minute time limit)**

complete by Sunday, April 15 at 11:59 p.m.

**Chapter 8 quiz (on Desire2Learn, 45 minute time limit)**

complete by Sunday, April 15 at 11:59 p.m.

**Chapter 9 quiz (on Desire2Learn, 45 minute time limit)**

complete by Sunday, April 15 at 11:59 p.m.

**Exam #3 on Chapters 7-9 (on Desire2Learn, 75 minute time limit)**

Monday, April 16, 12 a.m.—Tuesday, April 17, 11:59 p.m.

**Chapter 10 quiz (on Desire2Learn, 45 minute time limit)**

complete by Sunday, April 29 at 11:59 p.m.

**Chapter 11 quiz (on Desire2Learn, 45 minute time limit)**

complete by Sunday, April 29 at 11:59 p.m.

**Chapter 12 quiz (on Desire2Learn, 45 minute time limit)**

complete by Sunday, April 29 at 11:59 p.m.

**Final Exam on Chapters 10-12 (on Desire2Learn, 75 minute time limit)**

Monday, April 30, 12 a.m.—Tuesday, May 1, 11:59 p.m.

**Required Text:** Berger et al., *World History: Cultures, States, and Societies to 1500* (2016).

Note: This is an open textbook and is free of charge. The textbook is available for download at <http://oer.galileo.usg.edu/history-textbooks/2/> and on the course homepage on Desire2Learn (D2L).

**Course Description:** A survey of world history from the earliest civilizations to the voyages of discovery of the sixteenth century. Social, intellectual and political history will be emphasized.

**Credit Hours:** 3.0

**Course Prerequisites and Co-requisites:** Learning Support students who are required to take ENGL 0099 and/or READ 0099 must exit the requirement(s) before they can enroll in this course.

### **Course Requirements:**

**Mandatory Orientation Quiz:** You will complete a mandatory online quiz on Desire2Learn during the first week of the semester.

**Chapter Quizzes:** You will take twelve chapter quizzes on Chapters 1-12 in the textbook, all of which will be delivered via Desire2Learn. Each chapter quiz will consist of twenty questions.

**Examinations:** There will be four online examinations, all of which will be delivered via Desire2Learn, in this course. You must have access to the Internet and Desire2Learn during the scheduled test times to complete the exams. As a student in this course, you must have access to a reliable computer, reliable Internet access, and a distraction-free test-taking environment. Each examination consists of 50 multiple choice questions. If the student knows in advance of an examination that he or she will not be able to take that examination at its scheduled time (the schedule of examinations is listed in the course schedule), **the student must take the examination before its scheduled time** at a time to be determined by the instructor. If the student misses an examination due to illness, family emergency, military commitment, or any other unanticipated event, the student must notify the instructor as soon as possible. In such an event, the student must provide written documentation explaining the reason and duration of his or her absence that prevented the student from taking the examination at the regularly scheduled time. After receiving this documentation, the instructor will make the determination if the student's reason for missing the examination is valid; if so, the student will be permitted to take the examination at a time to be determined by the instructor.

**Academic Misconduct:** Any type of activity that is considered dishonest by reasonable standards may constitute academic misconduct. The most common forms of academic misconduct are cheating and plagiarism. All instances of academic dishonesty will result in a grade of zero for the work involved. All instances of academic dishonesty will be reported to the Office of Student Life/Judicial Affairs.

**Computer Requirement:** Each CSU student is required to have ready access throughout the semester to a notebook computer that meets faculty-approved hardware and software requirements for the student's academic program. Students will sign a statement attesting to such access. For further information on CSU's Official Notebook Computer Policy, please go to <http://www.clayton.edu/hub/itpchoice/notebookcomputerpolicy>.

**Software Requirement:** To properly access the course content you will need to download the following free software:

- Adobe Reader (needed to access files in PDF format): <http://get.adobe.com/reader/>
- Adobe Flash (needed to access video content): <http://get.adobe.com/flashplayer/>
- Respondus LockDown browser
- Respondus Monitor

**Webcam Requirement:** You are required to have access to a webcam in order to take all examinations with Respondus Monitor.

**Computer Skill Prerequisites:**

- Ability to use the Windows™ operating system
- Ability to use Desire2Learn to review course materials, receive communications from the instructor, and take online examinations
- Ability to use Desire2Learn to access lecture outlines and other materials
- Ability to send and receive e-mail using the Clayton State email system through Microsoft Outlook™ and Desire2Learn
- Ability to attach and retrieve attached files using the Clayton State email system and Desire2Learn
- Ability to use Microsoft PowerPoint™ to review course materials
- Ability to use Respondus LockDown browser to take all examinations
- Access to a webcam connected to your computer to use Respondus Monitor to take all examinations
- Only use your CSU e-mail account or the e-mail system included in Desire2Learn to communicate academic information to your instructor

**Desire2Learn (Online Classroom)**

- On-line activity will take place in Desire2Learn, the virtual classroom for the course.
- You can gain access to Desire2Learn by signing on to the SWAN portal and selecting: “D2L” on the top right side. If you experience any difficulties in Desire2Learn, please email or call the HUB at [thehub@mail.clayton.edu](mailto:thehub@mail.clayton.edu) or (678) 466-HELP. You will need to provide the date and time of the problem, your SWAN username, the name of the course that you are attempting to access, and your instructor’s name.

**In Class Use of Student Notebook Computers:** Not applicable as this course is 100% online.

**General Education Outcomes:** Refer to

[http://www.clayton.edu/Portals/5/core\\_curriculum\\_outcomes\\_clayton.pdf](http://www.clayton.edu/Portals/5/core_curriculum_outcomes_clayton.pdf)

**Program Learning Outcomes:** The Clayton State University Core Curriculum outcomes (see Area E) are located in the Graduation Requirements section of the [Academic Catalog and Student Handbook](#).

## **History Program Outcomes:**

Graduates of the History program will demonstrate the following outcomes:

- Identify and describe basic chronologies of United States and world history.
- Identify and critically evaluate primary and secondary historical sources.
- Identify and evaluate conflicting historical interpretations of events and personalities.
- Perform historical research using primary and secondary sources in libraries, archives, and other repositories of historical records.
- Write in a clear, analytical and organized manner, demonstrating appropriate professional documentation methods.
- Discuss historical findings in clear and coherent presentations.

## **Course Learning Outcomes:**

- Identify and describe the basic chronology of pre-modern world history.
- Identify and evaluate conflicting historical interpretations of events and personalities.

**University Attendance Policy:** Students are expected to attend and participate in every class meeting. Instructors establish specific policies relating to absences in their courses and communicate these policies to the students through the course syllabi. Individual instructors, based upon the nature of the course, determine what effect excused and unexcused absences have in determining grades and upon students' ability to remain enrolled in their courses. The university reserves the right to determine that excessive absences, whether justified or not, are sufficient cause for institutional withdrawals or failing grades.

**Course Attendance Policy:** Online attendance is required for examinations and other course activities as listed on this syllabus.

**Basic Undergraduate Student Responsibilities:** Students have responsibility for the development of their academic, social, and career goals. As part of their educational experiences at Clayton State University, students are responsible and accountable for their academic choices and actions. They are responsible for reviewing, understanding, and abiding by the regulations, procedures, requirements, and deadlines described in official publications including the Academic Catalog, the Student Handbook, Class Schedules, and applicable Departmental Student Handbooks.

## **Interactions with Faculty, Staff and Other Students:**

Each student is required to:

- understand the concept of academic misconduct as outlined in the Student Code of Conduct;
- be respectful and polite to all faculty, staff, and other students;

- be familiar with and abide by the University's sexual harassment policies as well as University policies regarding consensual relationships between instructors and students;
- consult the Student Code of Conduct about other aspects of student conduct in and out of the classroom.

**Course Policies:** Students must abide by policies in the Clayton State University [Basic Undergraduate Student Responsibilities](#).

**Other Policies:**

Each student is also required to:

- observe the prerequisites, co-requisites and other requirements for the course;
- obtain and understand the course syllabus;
- keep up with the coursework, complete all course requirements, submit all assignments, and take all scheduled examinations;
- address any conflicts in scheduling with the instructor as soon as possible and in accordance with course policies concerning scheduled course activities;
- review all graded material and seek help if necessary;
- register any disabilities with the Office of Disability Services prior to the beginning of classes, and notify the instructor of any documented disabilities that might interfere with completion of course work prior to the end of the drop-add deadline;
- fairly and thoughtfully complete the course and instructor evaluation form(s);
- check for emails regularly at the university-issued email address;
- have ready access to a notebook computer with software that is appropriate for the course.

**Academic Dishonesty:** Any type of activity that is considered dishonest by reasonable standards may constitute academic misconduct. The most common forms of academic misconduct are cheating and plagiarism. All instances of academic dishonesty will result in a grade of zero for the work involved. All instances of academic dishonesty will be reported to the [Office of Community Standards](#).

**Academic Progress:** Each student is required to take an active part in assessing his or her academic progress each semester, and to monitor progress towards completion of graduation requirements.

Each student is required to:

- review academic policies and procedures described in the current Academic Catalog as well as in applicable Departmental Student Handbooks and other official advisement materials.
- know basic University, school or college, and departmental admission, progression, and graduation requirements in his or her chosen majors and minors in order to plan completion of these requirements;
- communicate regularly with the assigned academic advisor to review academic progress, program plan and continuing enrollments.

- maintain personal copies of a tentative degree plan, progress reports, general educational material, and transfer credit evaluations until after graduation;
- see that any academic records from other colleges and universities are transferred and received by all the appropriate offices for evaluation.

**Disruption of the Learning Environment:** Behavior which disrupts the teaching–learning process during class activities will not be tolerated. While a variety of behaviors can be disruptive in a classroom setting, more serious examples include belligerent, abusive, profane, and/or threatening behavior. A student who fails to respond to reasonable faculty direction regarding classroom behavior and/or behavior while participating in classroom activities may be dismissed from class. A student who is dismissed is entitled to due process and will be afforded such rights as soon as possible following dismissal. If found in violation, a student may be administratively withdrawn and may receive a grade of WF. More detailed descriptions of examples of disruptive behavior are provided in the Clayton State University [Academic Catalog and Student Handbook](#).

**Weapons on Campus:** Clayton State University is committed to providing a safe environment for our students, faculty, staff, and visitors. Information on laws and policies regulating weapons on campus are available at <http://www.clayton.edu/public-safety/Safety-Security/Weapons>

### **Hardship Withdrawal**

Students who experience an unexpected event or circumstance beyond their control that directly interferes with their ability to continue to make satisfactory progress in their class(es), such as serious illnesses or unexpected major life events, may petition the Dean in the department of their major for a hardship withdrawal. In order to be considered for a hardship withdrawal, the student must have been passing the course at the time that the emergency or other hardship arose and notify his or her instructors or other university officials about the hardship situation as soon as possible after it arose. Per Clayton State University and Board of Regents policy, passing is defined as a grade of D or above. Hardship requests that are not filed in a timely manner are subject to denial even if the student was passing and the hardship was legitimate. Students who attend class through the end of a term and complete all course requirements, including the final exam, are not eligible for hardship withdrawal. **If you have taken the final exam in this course, you may not request a hardship withdrawal.**

### **Center for Academic Success**

The Center for Academic Success (CAS) provides personalized one-on-one peer and professional staff tutoring in over 100 core subjects. The Center is located in Edgewater Hall Suite 276. The CAS also offers moderated study groups, informal study sessions, a comfortable study environment, a student study lounge, *and it's all free!* Use the CAS if you need help; become a tutor if you don't. For more information you can e-mail the center at [thecas@clayton.edu](mailto:thecas@clayton.edu)

### **Writing Assistance**

The goal of the Writers' Studio is to give rise to better writers, not just to better writing. People who love to write, people who struggle mightily with it, and people who fall anywhere else on the spectrum can find a place at The Writers' Studio—a place for students to come for writing

guidance and feedback. Each student may receive up to 90 minutes of assistance per day and 3 hours per week. Furthermore, both appointments and walk-ins are welcome. Here's The Writers' Studio's contact information:

Location: Arts & Sciences Building, Room G-224

Phone: 678.466.4728

Email: [ws224@clayton.edu](mailto:ws224@clayton.edu)

Website: <http://clayton.edu/writers>

Visit The Writers' Studio at <http://clayton.edu/writers> or schedule your appointment online at <https://csu.campus.eab.com> (Note: first-time users need to complete a one-time registration prior to using the online appointment website).

**No Extra Credit Notice:** Extra credit is **not** available in this course.

**Midterm Progress Report:** The midterm grade in this course, which will be issued by February 26, reflects 25% of the course grade. Based on this grade, students may choose to withdraw from the course without academic accountability and receive a grade of W. Students pursuing this option must fill out an official withdrawal form, available in the Office of the Registrar, or withdraw on-line using the SWAN. [Instructions for withdrawing are provided at this link.](#)

**The last day to withdraw without academic accountability is Friday, March 2, 2018.**

**Grading:** Note that the computation of the final grade only is subject to standard rules of rounding (see grading scale below). For instance, a final average of 79.4 and below will not be rounded up and will result in a final grade of "C," while a final average of 79.5 and above will be rounded up to result in a final grade of "B." The individual scores listed below will not be rounded up.

Orientation quiz: 5% of course grade

Average of Chapters 1-12 quizzes (12 quizzes in total): 10%

Exam #1: 20%

Exam #2: 20%

Exam #3: 20%

Final Exam: 25%

Grading scale: A, 100%-89.5%

B, 89.4%-79.5%

C, 79.4%-69.5%

D, 69.4-59.5%

F, 59.4% and below