Course Syllabus – FALL 2016
HIST 1111 - Section 02 (80171)
Survey of Pre-Modern World History

Instructor: Dr. David Gilbert
E-mail: davidgilbert@clayton.edu [Enrolled students may also e-mail within D2L]
Classroom: Clayton Hall T-220
T & TH: 8:25 a.m. to 9:40 a.m.
Office: Arts & Sciences 110-J
Telephone: (678) 466-4815
Office Hours: MW 2:15 to 3:15 p.m. and T/TH 11:30 a.m. to 1:30 p.m. and by appointment

Course Description: Survey of Pre-Modern World History - 3.0 semester credit hours
A survey of world history from the earliest civilizations to the Middle Ages. Social, religious, and political history will be emphasized.

Prerequisites: Learning Support students who are required to take ENGL 0099 and/or READ 0099 must exit the requirement(s) before they can enroll in this course.


Students are encouraged to use PriceLoch.com to comparison shop for textbooks.

Important Dates (Subject to modification):

August 16    First day of class
September 8  Test 1
October 6     Test 2
October 7     Last day to drop course without academic penalty
October 11    Fall Break
November 8    Test 3
November 24   Thanksgiving Holiday
December 1    Last Class
December 6 -12 Final Exams

Mid-term Progress Report:
The mid-term grade in this course, which will be posted on the DUCK by September 29, reflects approximately 25% of the entire course grade. Based on this grade, students may choose to withdraw from the course and receive a grade of "W." Students pursuing this option must fill out an official withdrawal form, available in the Office of the Registrar, or withdraw on-line using the Swan by October 7. Instructions for withdrawing are provided at this link.

The last day to withdraw without academic accountability is October 7, 2016.

Disability:
In compliance with the American with Disabilities Act (ADA), Clayton State University honors all requests for reasonable accommodations made by individuals with disabilities. Individuals with disabilities who need to request accommodations should contact the Disability Services Coordinator, Student Center 255, 678-466-5445, disabilityservices@mail.clayton.edu

Computer Use in This Course:
Students are required to have reliable access to a computer that can utilize D2L. This will be the primary forum for posting assignments and announcements for the course. This site is also the preferred method for communicating with your instructor and tracking your grade.

You can gain access to Desire2Learn, by signing on to the SWAN portal and selecting D2L on the top right side. If you experience any difficulties in Desire2Learn, please email or call The HUB at TheHub@mail.clayton.edu or (678) 466-HELP. You will need to provide the date and time of the problem, your SWAN username, the name of the course that you are attempting to access, and your instructor's name.

E-mail: Only use your CSU e-mail account or the e-mail system included in D2L to communicate academic information to your instructor.

Computer Skill Prerequisites:

- Able to use the WindowsTM operating system
- Able to use Microsoft WordTM word processing
- Able to send and receive e-mail
- Able to use a Web browser.
- Able to access D2L.

NOTE: Because typing on a computer has been shown to be a very ineffective form of note-taking, laptop use during class is highly discouraged. In addition, surfing the internet, checking social media and playing games are distracting to others in the class. Students who engage in these activities or who earn less than 75% on the first exam may not continue using laptops in the classroom.

Assessment of Student Learning:
Tests: There will be three tests during the semester and a final exam (about 25% comprehensive). These may include multiple choice, fill-in-the-blank, true/false, short answer, identifications, and essay questions. Students may not leave the room for any reason during an exam. It is also important to arrive on time for all exams. Once any member of the class has finished an exam and exited the room, no late students will be allowed to begin the test.

Make-up exams will be given for valid and documented absences only. It is the responsibility of the student to schedule make-up exams within 48 hours of a missed exam and supply the instructor with required documentation. (Any make-up test must be completed within 7 days of the missed exam.) NOTE: Although make-up exams cover the same material, they may have a different format than the original test.

In-Class Activities: Quizzes and short in-class writing exercises will be utilized periodically to gauge student progress in the course. NOTE: There is no make-up for missed in-class activities.

Extra Credit: Final grades are based on completion of the actual course requirements. No "extra credit" is available in this course.

Grade Components:
Tests (3): 20% each
Final Exam: 25%
In-Class Activities: 15%

University System of Georgia Grading Scale:
A = 90 percent or higher (Excellent)
B = 80 to 89 percent (Good)
C = 70 to 79 percent (Satisfactory)
D = 60 to 69 percent (Passing)
F = below 60 percent (Failure)

Course Policies:
Students must abide by all policies in the Clayton State University Student Handbook, and the Basic Undergraduate Student Responsibilities.

University Attendance Policy:
Students are expected to attend and participate in every class meeting. Instructors establish specific policies relating to absences in their courses and communicate these policies to the students through the course syllabi. Individual instructors, based upon the nature of the course, determine what effect excused and unexcused absences have in determining grades and upon students' ability to remain enrolled in their courses. The university reserves the right to determine that excessive absences, whether justified or not, are sufficient cause for institutional withdrawals or failing grades.
NOTE: Eight unexcused absences will automatically result in an F for the course.

Classroom Conduct:
As a courtesy to others, please turn off all pagers and cell phones before entering the classroom. Once class has begun, students may not read newspapers, send or receive text messages, hold private conversations, or engage in any activities that might be disruptive to others. University policy prohibits students from bringing food into the classroom.

NOTE: The permission of the instructor is required for audio taping of course lectures or discussion.

Disruption of the Learning Environment:
Behavior which disrupts the teaching–learning process during class activities will not tolerated. While a variety of behaviors can be disruptive in a classroom setting, more serious examples include belligerent, abusive, profane, and/or threatening behavior. A student who fails to respond to reasonable faculty direction regarding classroom behavior and/or behavior while participating in classroom activities may be dismissed from class. A student who is dismissed is entitled to due process and will be afforded such rights as soon as possible following dismissal. If found in violation, a student may be administratively withdrawn and may receive a grade of WF. More detailed descriptions of examples of disruptive behavior are provided in the Clayton State University Academic Catalog and Student Handbook starting on page 14.

Academic Honesty:
Any type of activity that is considered dishonest by reasonable standards may constitute academic misconduct. The most common forms of academic misconduct are cheating and plagiarism. All instances of academic dishonesty will result in a grade of zero for the work involved. All instances of academic dishonesty will be reported to the Office of Community Standards. Judicial procedures are described in the Student Resource Handbook (Procedures for Adjudicating Alleged Academic Conduct Infractions beginning on page 16).

Program Learning Outcomes:

General education outcomes: The following link provides the Clayton State University Core Curriculum outcomes (see Area E):

http://www.clayton.edu/Portals/5/core_curriculum_outcomes_clayton.pdf

History outcomes: HIST 1111 is a required course in the B.A. degree programs in History and History with Secondary Education Certification. http://www.clayton.edu/humanities/History

Course outcomes:

1. Be able to identify the main cultural and technological developments in human history before 1500.
2. Be able to describe the key features and contributions of key civilizations before 1500.

3. Be able to explain the factors leading to historical change.

4. Along with historical content, HIST 1111 is also designed to help develop and promote certain logical and analytical skills that every college graduate is expected to have. The Board of Regents of the University System of Georgia mandates that every college graduate must be able to think or to reason critically, and this course is intended to help teach students to learn to think, analytically, contextually, and diachronically, regardless of your major or future vocation. Among the skills that you will acquire and/or develop this semester are:

- Reading comprehension: The ability to identify the ideas in something you have read and differentiate the "thesis" or major theme being presented from the evidence supporting it.
- Listening comprehension: The ability to listen to what someone has to say and identify what is important. The sources for this are the instructions given by the instructor.
- Identifying evidence: While it is one thing to see evidence when it is clearly labeled in a lecture or text, it is something else to analyze primary sources in which evidence is not clearly indicated. The source for this evidence will be primary documents used in the course.
- Selectivity: This skill includes examining relevant material(s) and leaving out extraneous information. You will do this whenever you take notes or answer a question on an exam.
- Communication skills: The ability to write in such a way that clearly communicates your ideas to others. The sources for this are the written components of in-class quizzes and the exams.
- Viewing comprehension: This includes looking at various materials and identifying important ideas and concepts. The source for this material presented in the class and in the textbooks.
- Computer Skills: Students will be introduced to on-line information dealing with History through links provided on the D2L component of the course.

The content of this course syllabus correlates to education standards established by national and state education governing agencies, accrediting agencies and learned society/professional education associations. Please refer to the course correlation matrices located at this website.
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