

# Laker Lines e-zine

**Volume 4, Number 70 - Monday, June 15, 2009**

## **New In This Issue...**

Fiscal Year Deadlines Approaching

Tuition Assistance Program (TAP) Deadline, July 15

Have You Helped Someone?

## **This Week at Clayton State**

### **Red Cross Blood Drive Today**

The Clayton State University Honors Student Association will be holding another Red Cross Blood Drive today. The Red Cross Bloodmobile is located in the parking lot by the Athletics and Fitness Center until 2 p.m.

### **Today is the Deadline for Printing/Copying on this Year's Budget**

Monday, June 15 is the last day to have any printing and copying put on this years budget. Everything after this date will go on next years FY10 budget. How are your business cards, letterhead, envelopes, bookmarkers and forms?

### **School of Business Seminar Addresses New Changes in Labor Law, June 19**

On Jan. 29, President Barack Obama signed into law the Lilly Ledbetter Fair Pay Act of 2009. The Act overturns the controversial 2007 Supreme Court decision in Ledbetter v. Goodyear Tire and Rubber Company and amends not only Title VII of the Civil Rights Act, but also the Americans with Disabilities Act, the Rehabilitation Act, and the Age Discrimination in Employment Act. As a result, it applies not only to gender discrimination, but also discrimination based on race, national origin, religion, age, and disability.

To learn more about the impact the Fair Play Act and other employment law changes will have on Georgia businesses, register for the Clayton State University School of Business' Labor and Employment Law Seminar and Certification on Friday, June 19, from 9 a.m. to 3 p.m. in the classroom of the School of Business Building on the Clayton State main campus in Morrow.

The seminar will be taught by Dr. Judith Ogden, Clayton State University associate professor of Accounting, and S.L. Macey, a former judge from Indianapolis, In., and a graduate of Indiana

University Law School who is currently an arbitrator in Colorado with Judicial Arbitrator Group. The cost of the seminar is \$99 and includes free parking, continental breakfast and lunch.

For more information, call Dr. Michael Tidwell at (678) 466-4546 or go to: <http://business.clayton.edu/registration.htm> to register for the Labor and Employment Law Seminar.

## **Fiscal Year End 2009 Deadlines**

Check Request and Travel Reimbursement Deadlines:

- ◆ June 19, 2009- Last day for all travel related requests for FY 2009 submitted to Procurement Services.
- ◆ June 19, 2009- Last day for all check requests for FY 2009 submitted to Procurement Services.
- ◆ June 26, 2009- All checks to be processed for FY 2009.

Due to the database consolidation project, no checks for FY10 will be processed until July 13, 2009. FY10 purchase orders may be submitted beginning July 1, 2009.

## **Upcoming Events**

### **Alumni Association to Sponsor Clayton State Night at Turner Field, June 26**

Clayton State University alumni and friends, mark your calendars, it's time for a special trip to the ballpark.

The Clayton State Alumni Association will sponsor Clayton State Night at the Atlanta Braves' Turner Field on Friday, June 26. First pitch will be 7:35 p.m., as Atlanta faces off against the Boston Red Sox in the highly anticipated (with or without Tom Glavine or John Smoltz) interleague match-up. A fireworks show will follow the Friday night contest.

Tickets will be available at a discounted \$15 per person rate, which is \$7 off the regular gate price for tickets in the Upper Box. Dues-paying Alumni Association members will have the opportunity to receive an additional discount.

Tickets are limited, and the Alumni Association asks that alumni and friends to please RSVP as soon as possible. For more information about purchasing tickets, please contact Gid Rowell, director of Alumni Relations, at (678) 466-4477 or by email at [gidrowell@clayton.edu](mailto:gidrowell@clayton.edu).

## **Two Clayton State “Alumni” Featured in NARA Civil War Workshop, June 27**

Two of Clayton State University’s distinguished historian “alumni” will be making presentations at an upcoming workshop on the Civil War, to be held at the National Archives and Records Administration’s (NARA) Southeast Region Archives on Saturday, June 27.

Although technically not a Clayton State alumnus, retired Professor of History Dr. Gene Hatfield will be speaking on “The Atlanta Campaign and the Battle of Jonesboro” at 2 p.m. on June 27 as one of the two lecturers in a day of information at the NARA facility, 5780 Jonesboro Rd., Morrow. (Also lecturing at 1 p.m. will be journalist Alan Huffman, author of the new book, “Sultana: Surviving the Civil War, Prison, and the Worst Maritime Disaster in American History.”)

The morning of June 27 at NARA will be devoted to a Workshop on Resources for Study of the Civil War. Among the presenters for the workshop will be Clayton State alumnus, graduate student and NARA archives technician Shane Bell. His 10:30 a.m. presentation will be on “Civil War Records Online” and will focus on the efforts of the National Archives to provide greater access to its vast holdings via the Internet.

The workshop, which is sponsored by NARA and the Friends of the National Archives – Southeast Region ([www.friendsnas.org](http://www.friendsnas.org)), will run from 10 a.m. to 3 p.m. Included in the \$10 registration fee are Hatfield’s and Huffman’s (who will also have a book signing) lectures, four resource presentations (including Bell’s), lunch, an ice cream social at 3 p.m., and a special presentation by the 104<sup>th</sup> Illinois Volunteer Infantry. Checks should be made payable to Friends of the National Archives – Southeast Region and mailed to; The Civil War, FNAS, 5780 Jonesboro Rd., Morrow, Ga., 30260. For further information, call 770-968-2100 or go to [www.archives.gov/southeast/](http://www.archives.gov/southeast/).

## **Banner Down, DUCK Quacked Up, June 30**

Banner and DUCK services will be unavailable on Tuesday, June 30 at noon, and will remain down the rest of the day to complete fiscal year end processing and set up for the new fiscal year. We apologize for any inconvenience. Thank you for your patience, understanding, and cooperation.

## **Departmental Deposits Due, June 30**

In preparation of year- end processing it is imperative that all departmental deposits are in the Bursar’s office no later than 9 a.m. on June 30.

## **Summer Session Fee Deadline, June 30**

Summer Session II fee payment deadline is June 30.

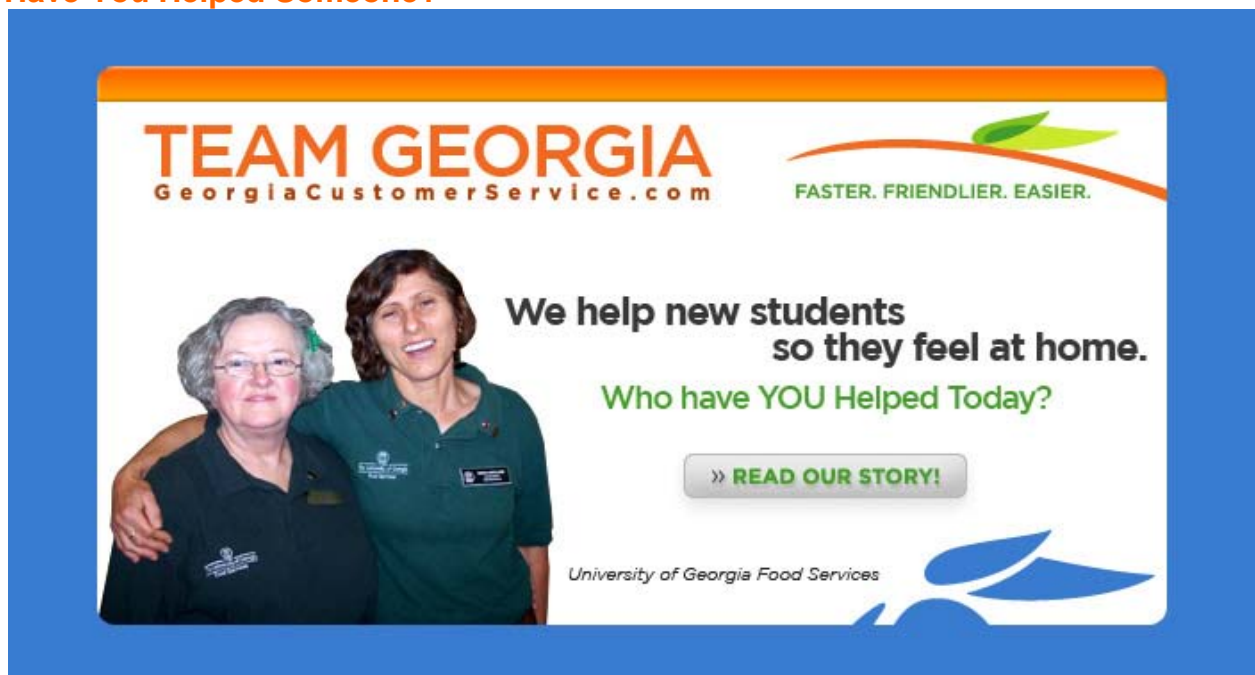
## New Teachers Retirement System (TRS) Contribution Rates as of July 1

Effective July 1, 2009, the TRS employer contribution rate will increase from 9.28 percent to 9.74 percent. The employee contribution rate will increase from 5.00 percent to 5.25 percent.

## Tuition Assistance Program (TAP) Deadline, July 15

The deadline for submitting TAP applications for Fall Semester is July 15, 2009. Completed applications should be forwarded to the HR Department. If you participated in the TAP program during Spring Semester 2009, you must also submit a copy of your grade report. Both official and unofficial (web generated) grade reports are acceptable. TAP participants must receive a grade of “C” or better in each approved course in order to continue participation in the TAP program.

## Have You Helped Someone?



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## **Change for Financial Aid Recipients - Effective Fall Semester 2009**

The Department of Education has recently provided new information that requires a change in our policy regarding disbursement of federal financial aid effective Fall Semester 2009.

Registration hours will now be “frozen” at the end of the schedule adjustment period (drop/add) and these hours will be used to determine a student’s financial aid eligibility for the entire semester. Previously a student could add a second half semester class later in the semester and their financial aid would be adjusted to pay for those additional hours provided there was eligibility remaining.

With this change registration must be finalized before the Freeze Date in order to be covered by financial aid. The Freeze Date for Fall Semester is Aug. 21, 2009. Additional information as well as Freeze Dates for all semesters will be posted on the Financial Aid website.

## **ADP and Timesheet Date Changes Delayed**

Changes are coming, but later rather than sooner. The ADP conversion has been delayed until Aug. 8.

The two sets of timesheets that include the June 12 and June 26 pay end date are to be turned in on the actual end date as you have done in the past. There will be no estimation of time on either payroll. Details on future dates for the conversion will be coming out shortly.

If there are any questions, please contact Mary Coursey or Sonya Holtzclaw.