**CAPC: December 1, 2009**

**11:30am UC Board Room**

**Meeting called to order at 11:50 by Finlay.**

**Members present**: Nikki Finlay, Susan Hornbuckle, Byron Jeff, Tatiana Krivosheev, Sam Maddox, Catherine Matos, Kelli Nipper, Joan Taylor, J. Celest Walley-Jean, Ximena Zornosa

**Non-Members present**: John Campbell; Tom Eaves, Jillian Jones

A motion was made by Zornosa, seconded by Krivosheev, to approve the November 3 and November 17 minutes. They may be viewed at:

<http://adminservices.clayton.edu/provost/CAPC/minutesdefault.htm>

**New Business**

1. New Music Course – With no one present to discuss, discussion was deferred until the next meeting.
2. Posthumous Degree Policy – Campbell gave a brief presentation on the posthumous degree policy. Council discussed. A motion was made by Jeff, seconded by Maddox, to approve the posthumous degree policy. Motion carries unanimously. The policy will go to Faculty Senate for approval.
3. Health and Fitness Management – Hornbuckle gave a quick overview of the changes. Council discussed. A motion was made to approve pre-requisite changes to HFMG 4100, HFMG 3130, and HFMG 3140 by Hornbuckle and seconded by Maddox. Changes to HFMG 4400 and HFMG 3121 were tabled until the next meeting.

A motion was made to adjourn at approximately 12:30 p.m.

Submitted by: Jillian Jones