**CAPC: November 3, 2009**

**11:30am UC Board Room**

**Members present:** Gordon Baker; Nikki Finlay; Rebecca Gmeiner; Susan Hornbuckle; Todd Janke; Byron Jeff; Tatiana Krivosheev; Sam Maddox; Catherine Matos; Kelli Nipper; Howard Ralph; J. Celeste Walley-Jean; Ximena Zornosa.

**Others present:** Nathan Borchelt; John Burningham; Jeff Chastine; Caroline Clower; Susan Duley; Tom Eaves; Anthony Giovannitti; Carla Monroe; Lila Roberts; Tammy Wilson.

A motion was made by Jeff, seconded by Hornbuckle to approve the Minutes from 10/6/09. They may be viewed at: <http://adminservices.clayton.edu/provost/CAPC/100609.pdf>

**New Business**

1. **Reactivation of HSCI 3382 (Clinical Pharmacology) and rename to DHYG 3382** – a brief explanation was given by Finlay there were no questions from Council. A motion was made by Maddox, seconded by Walley-Jean to approve course name change, Council approved. Wilson reminded Duley of the need to complete a Banner Action form.
2. **CIMS proposals**
	1. **New Course proposal: MATH 4050 (Methods for Secondary Mathematics) and Modification of BS in Mathematics with emphasis in secondary education** – Borchelt gave an overview of the proposed course change and modification of program. A motion was made by Ralph, seconded by Jeff to approve course proposal and degree modifications, Council approved unanimously.
	2. **Modification of pre-requisites for MATH 1111** – After explanation from Borchelt and some discussion regarding implementing, a motion was made by Hornbuckle, seconded by Jeff to approve the perquisite changes to be effective Spring 2010. Council approved and Banner Action forms will be submitted.
	3. **Modification of pre-requisites for CNET courses** – Burningham updated council on the proposed changes to CNET courses. Since program certification cannot be programmed into Banner the course requirement will be monitored by including department approval for the course in Banner. A motion was made to approve all changes by Jeff, seconded by Maddox, and approved by Council. Burningham provided banner action forms for chair signature.
3. **Proposal for BS in Chemistry** – Finlay stated there were a few typos, she will provide information to Clower. There are no new lines requested for this program as the courses will be phased in as needed. Part-time faculty will be hired to teach undergraduate courses and full-time faculty will teach the upper division courses. New labs should be available by Fall. A motion was made by Krivosheev, seconded by Hornbuckle to approve the proposal. Council approved and the proposal will be brought before Faculty Senate at the next meeting. Clower was reminded that banner action forms will be required.

**Discussions**

1. **eCore program:** [**http://ecore.usg.edu/**](http://ecore.usg.edu/) **-** Finlay stated an ad hoc committee will need to be formed. Gmeiner reminded committee that Clayton State was originally part of the eCore program. The courses offered are standard and taught by USG faculty.
2. **Potential core curriculum changes:** [**http://core.usg.edu/**](https://oi.clayton.edu/owa/redir.aspx?C=4c6c5d99d46543fbae486f346fb7eb98&URL=http%3a%2f%2fcore.usg.edu%2f) **-** An ad hoc committee will need to review the curriculum changes and determine alternatives and learning outcomes. Jeff expressed an interest in limiting the number of hours a student can have prior to completing areas A-F. Gmeiner stated that perhaps departments could have prereq’s in place to help monitor.
3. **Compassionate and posthumous degrees –** Council agreed a policy is needed. Gmeiner is part of an initial group appointed to research how other universities handle. It would be helpful to broaden the group.
4. **Limitations on summer hours (13) –** Eaves explained the situation that led to Summer 2009’s administrative 13 hour requirement. After some discussion a motion was made to create a policy that limits students to 13 hours in the Summer by Maddox, seconded by Janke, approved by Council. Catalog will be revised to reflect the policy.
5. **Notification of potential new proposals –** Spanish proposals are forthcoming.

Finlay will notify Council if a full member meeting is needed on Nov. 17; however, those interested in serving on the ad hoc committee may meet.

A motion was made and seconded to adjourn.

Meeting adjourned.

Submitted by: Tammy Wilson