Graduate Council Minutes

October 11, 2010

Members Present: Thomas McIlwain (Chair), Richard Pearce-Moses, Ruth Caillouet, Wendy Burns-Ardolino, Judith Ogden, Craig Hill, Junfeng Qu, Robert Vaughan, Betty Lane, Linda Nash, Scott Stegall, Deborah Deckner, Shayla Mitchell

Members Not Present: Brigitte Byrd, Katie Willock

Meeting called to order by Dr. McIlwain at 2:00 p.m.

Minutes of the September 13, 2010 Graduate Council meeting were reviewed. A motion to approve was made by Dr. Caillouet and seconded by Mr. Pearce-Moses, and approved by the Council.

The Master of Health Administration course proposals were presented by Scott Stegall. Motion to discuss the proposals was made by Stegall and Mitchell, and a motion to approve the course proposals was passed by the Council.

Richard Pearce-Moses introduced a number of changes to the Master of Archival Studies degree program that he would like to officially present at the next Graduate Council meeting. Several of the Council members asked for clarification on a couple of items in his handout. Pearce-Moses indicated that he would try to obtain the clarification and would present his findings at the next meeting.

The committee reviewed the graduate faculty applications listed below:

* Samantha Fowler (Ph.D.), College of Arts and Sciences (Associate Status) – recommendation to approve was made by Mitchell, seconded by Qu, and approved by the Council.
* Chris Raridan (Ph.D.), College of Information and Mathematical Sciences (Associate Status) – recommendation to approve was made by Mitchell, seconded by Caillouet, and approved by the Council.

Announcements

* Dr. McIlwain asked Council members for recommendations on the best method to advertise the IRB to graduate students. It was discussed that perhaps the current IRB chair, Sam Maddox could meet with the Graduate Council and the graduate faculty.
* All Council members agreed that the poster day and inauguration went extremely well. Perhaps in the future we will be able to host a graduate poster day for students.
* The work load for cross listed courses is that the instructor will receive 1.5 credits for the course depending on the number of graduate students that are enrolled in the course. If there is any concern about what type of workload metric is being used the respective Graduate Program Coordinators can work with the Dean of the School of Graduate Studies and their respective College Dean to determine the appropriate workload credit.
* Dr. McIlwain updated the Council on the Summer and Fall Graduate Hooding Ceremony. It will be held in the Student Activities Center at 5 p.m. on Friday, December 10, 2010.
* Dr. McIlwain reported to the council the current advertising and recruitment activities in which the School of Graduate Studies is involved in.

Meeting adjourned at 3:35 p.m.

Respectfully Submitted by Elizabeth Taylor