Graduate Council Minutes

September 13, 2010

Members Present: Thomas McIlwain (Chair), Richard Pearce-Moses, Ruth Caillouet, Wendy Burns-Ardolino, Judith Ogden, Katie Willock, Craig Hill, Junfeng Qu, Robert Vaughan, Betty Lane, Linda Nash, Scott Stegall

Members Not Present: Brigitte Byrd, Deborah Deckner, Shayla Mitchell

Meeting called to order by Dr. McIlwain at 2:00 p.m.

Minutes of the July 26, 2010 Graduate Council meeting were reviewed. A motion to approve with the changes to the list of present and absent members was made by Dr. Burns-Ardolino and seconded by Dr. Willock, and approved by the Council.

The committee reviewed the graduate faculty applications listed below:

* Samantha Fowler (Ph.D.), College of Arts and Sciences (Associate Status) – tabled until next meeting so signatures on the Graduate Faculty Application can be obtained.
* Chris Raridan (Ph.D.), College of Information and Mathematical Sciences (Affiliate Status) – tabled until next meeting so signatures on the Graduate Faculty Application can be obtained.

Announcements

* Dr. McIlwain indicated that we were presently waiting to hear about approval of our graduate students presenting at the graduate poster day for the University’s Presidential Inauguration. It was mentioned that perhaps in the future there will be a poster day in the spring for a graduate research day.
* The next Graduate Faculty meeting is scheduled for November 18 at 11:15 to 12:45.
* The October Open House will be held in one of the other classrooms in Continuing Education as an event has been scheduled for room 101.
* Future Graduate Council meetings will be on the second Monday of each month at 2 p.m. and we will try to locate another room in which to hold the meetings.
* Dr. McIlwain indicated that he has been meeting with Dr. Crafton concerning the graduate faculty teaching load policy. Dr. McIlwain will present additional information to the Graduate Council as it becomes available.
* A new Graduate Handbook subcommittee was selected. The members of the subcommittee are Judith Ogden, Richard Pearce-Moses and Deborah Deckner. This sub-committee will work to develop a graduate handbook which will be presented to the Graduate Council at a future date.
* The Graduate Council members expressed interest in having the Graduate Hooding Ceremony incorporated with Commencement for fall 2010. Having the hooding and commencement ceremonies combined would be an excellent marketing and promotion tool to graduating students and the individuals who attend the ceremony. Ruth Caillouet will prepare a statement indicating the council’s desire to have the two ceremonies combined.
* Dr. McIlwain reported to the council the current advertising and recruitment activities in which the School of Graduate Studies is involved in. Katie Willock suggested the advertising in the Atlanta Journal Constitution would be a good idea.

Meeting adjourned at 3:35 p.m.

Respectfully Submitted by Elizabeth Taylor