**APC Minutes**

**November 3, 2010, 11:00am**

Attending:

Ron Jackson

Antoinette Miller

Lei Zhu

Eunice Warren

Sean Mattie

Lisa Keele

* The minutes from the October 10th meeting were amended and approved; internal committee protocol was discussed.
* Ron and Antoinette gave the committee an update on the Senate meeting discussion concerning the recommendation to examine the possibility of changing to a Monday-Wednesday / Tuesday-Thursday class matrix; the recommendation was approved at the Senate meeting.
* The APC discussed the proposal already on the university’s table to eliminate or move the Tuesday-Thursday activity period, and some of the ramifications this may have on scheduling, particularly as it would relate to a MW/TH matrix.
* Multiple advising-related issues were discussed, including:
  + The future creation of a centralized advising center
  + The possibility for individual colleges and schools to form their own centralized advising center, following the model of the School of Business
  + Dr. Rafik Mohamed’s recent presentation on the burdens of student advising (presentation attached).
  + The need for advising training now, regardless of the creation of a centralized advising center later, was emphasized. Especially emphasized was a need for faculty wide training on core requirements, and how to judge transfer student’s completion of corresponding courses taken at their previous institution.
  + The issue of advising loads was touched upon, but it was deemed to fall more within the purview of the Faculty Affairs Committee.
  + The School of Health’s mentoring program was discussed, as a model of a more intensive form of advising particularly reserved for students deemed to be ‘at-risk’.
* The APC wishes to invite Sherry Richardson to attend our next meeting, to discuss the distance-education orientation model pilot she is currently associated with.

The meeting concluded at noon; the committee will reconvene on December 1st, 2010, at 11:00am.