Course Description:
PSYC 1101 (CRN 20786 and CRN 21481), Intro to General Psychology, (3-0-3)
A broad survey of the major topics in psychology including, but not limited to, research methodology, biological and social factors influencing behavior, development, learning, memory, and personality.

Instructor:
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internet: http://faculty.clayton.edu/amiller

Office:
Natural and Behavioral Sciences room 107

Office hours:
Tues: 9-10:30 AM
Wed: 9-noon
Thus: 9-10:30 AM
Other times available by appointment

Class Meetings:
PLEASE NOTE THIS IS A FULLY ONLINE COURSE – no in-person meetings will be required.

Text:
OpenStax College, Psychology. OpenStax College. 8 December 2014.
http://cnx.org/content/col11629/latest/
To download a PDF (or to view the book online) you may go to:
https://openstaxcollege.org/textbooks/psychology/get
NOTE: the textbook will also be posted in our GeorgiaVIEW course.
Please be sure to view the Orientation video.

General Education Outcomes addressed by this Course:
The Clayton State University Core Curriculum outcomes (see Area E) are located on pages 107 and 108 of the Academic Catalog and Student Handbook

Program Learning Outcomes:
• Apply the major concepts, findings, and theoretical perspectives of psychology.
• Evaluate research critically and apply research methodologies used in psychology
• Demonstrate knowledge of individual and cultural differences and their influences on beliefs, values, and interactions with others.
Course Learning Outcomes:
A student who successfully completes the Introduction to psychology (Psyc 1101) will be able to ...
- Outcome 1 ...demonstrate knowledge of major perspectives in psychology (including Behavioral, Biological, Cognitive, Positive/Humanistic, Social, & Psychodynamic) by identifying key concepts and identifying major theories, and applying major perspectives to everyday living
- Outcome 2 ...demonstrate knowledge of major perspectives in psychology (including Behavioral, Biological, Cognitive, Positive/Humanistic, Social, & Psychodynamic) by applying major perspectives to everyday living (real-life examples)
- Outcome 3 ...demonstrate knowledge of the scientific process in psychology by identifying the basic steps of the scientific method and identifying commonly-used research methods such as the experiment, correlation, survey, and case study
- Outcome 4 ...identify applications of the major perspectives to areas including development, personality, mental health, learning, and memory

Computer Requirement:
Each CSU student is required to have ready access throughout the semester to a notebook computer that meets faculty-approved hardware and software requirements for the student's academic program. Students will sign a statement attesting to such access. For further information on CSU's Official Notebook Computer Policy, please go to http://itpchoice.clayton.edu/policy.htm.

This is an ONLINE class so you WILL need a computer with an Internet connection to access course materials and complete assignments.

Computer Skill Prerequisites:
- Able to use the Windows™ operating system
- Able to use Microsoft Word™ word processing
- Able to send and receive e-mail using the Clayton State University e-mail system using Outlook™
- Able to use Georgia VIEW to post to discussion boards, complete assignments, and complete assessments.
- Able to use a Web browser.
- You will need various FREE Adobe downloads to access course materials. You can download those at:
  - http://get.adobe.com/reader/
  - http://www.adobe.com/go/getshockwave
  - http://www.adobe.com/go/getflashplayer

GeorgiaVIEW (Online Classroom):
You can gain access to Desire2Learn, by signing on to the SWAN portal and selecting :”GaVIEW” on the top right side OR by going directly to:
http://clayton.view.usg.edu

If you experience any difficulties in Desire2Learn, please email or call The HUB at TheHub@mail.clayton.edu or (678) 466-HELP. You will need to provide the date and time of the problem, your SWAN username, the name of the course that you are attempting to access, and your instructor's name.

Course Requirements
Tests...all tests will be conducted ONLINE through GEORGIAVIEW, during designated testing windows in the course Calendar. Please note that these will be a mixture of question formats, including multiple choice and short answer/essay.
- TEST 1 = 15% of course grade
- TEST 2 = 15% of course grade
- TEST 3 = 15% of course grade
- FINAL EXAM (cumulative) = 15% of course grade
Weekly Quizzes: average score on all quizzes = 15% of course grade
Each Lesson will have a multiple-choice quiz, containing 15 questions. You will have TWO attempts to complete them, and the highest of the scores will be taken. Each of the attempts will pull from a larger pool of questions so there may be some variation between the individual attempts. They are self-grading, and multiple choice, and you are strongly encouraged to use them to study for our exams!

*Unless an exception is warranted (see other course policies), no quiz will be re-opened once its due date has passed.*

Weekly Discussions (in GeorgiaVIEW): average score on all Discussions = 25% of course grade
Because this is an online course, in which we have little to no face-to-face interactions, you will be participating in weekly Discussions on topics related to the Lesson being covered. These will be found in GeorgiaVIEW, linked to the lesson modules. You are expected to make a minimum of *three* posts per week in each discussion: one to answer the question(s) posed by the discussion prompt, and two substantive responses to other posts on the board. Discussions will be open for the week of the Lesson, and once the close date has passed (see the Course Calendar for details) posts will not be scored.

Grading:

*Please note, GeorgiaVIEW’s gradebook will maintain running averages for you as the term progresses.*

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<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>A</td>
<td>90 - 100%</td>
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<tr>
<td>B</td>
<td>80 - 89%</td>
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<tr>
<td>C</td>
<td>70 - 79%</td>
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<tr>
<td>D</td>
<td>60 - 69%</td>
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<tr>
<td>F</td>
<td>below 60%</td>
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</tbody>
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Mid-term Progress Report:

The mid-term grade in this course, which will be issued on February 25 reflects approximately 30% of the entire course grade. Based on this grade, students may choose to withdraw from the course and receive a grade of "W." Students pursuing this option must fill out an official withdrawal form, available in the Office of the Registrar, or withdraw on-line using the Swan by mid-term, which occurs on March 4. [Instructions for withdrawing are provided at this link.](#)

*The last day to withdraw without academic accountability is Friday, March 4, 2016.*

Course Schedule:

The course calendar in GeorgiaVIEW will have a full listing of reading assignments and deadlines for graded work.
Course Policies:

Students must abide by policies in the Clayton State University Student Handbook, and the Basic Undergraduate Student Responsibilities. The Student Handbook is part of the Academic Catalog and Student Handbook, which begins on page 6.

University Attendance Policy
Students are expected to log in and participate as part of their learning in the course. Instructors establish specific policies relating to absences in their courses and communicate these policies to the students through the course syllabi. Individual instructors, based upon the nature of the course, determine what effect excused and unexcused absences have in determining grades and upon students’ ability to remain enrolled in their courses. The university reserves the right to determine that excessive absences, whether justified or not, are sufficient cause for institutional withdrawals or failing grades.

Course Attendance Policy
Students are expected to access the online course materials and participate in the required discussions, activities and assignments. Course tracking can be used to assess the amount of “attendance” in an online course. Any student who fails to complete a scheduled assignment during the first week of class will be reported to as a “No Show”.

Missed Work
- Tests must be completed as scheduled. In the case of unforeseen emergencies (e.g., severe illness, death in the family) IF THE STUDENT NOTIFIES ME AS SOON AS POSSIBLE (preferably within 24 hours of the original test window where possible) and PROVIDES DOCUMENTATION from a competent authority an alternative testing window will be arranged within one week of the original test window.
- Missed Quizzes cannot be made up, and ALL HOMEWORK IS DUE ON THE ASSIGNED DATE. Late homework assignments will not be accepted except in the cases of an actual, DOCUMENTABLE computer problem or emergent situation that prevents you from completing it on time. Each case will be dealt with on an individual basis.

Other Policies

Online Etiquette (Netiquette)

- Discussion, chat, and e-mail spaces within this course are for class purposes only, unless otherwise stated. Please remember to conduct yourself collegially and professionally. Unlike in the classroom setting, what you say in the online environment is documented and not easily erased or forgotten.
- The following guidelines apply:
  - Avoid using ALL CAPS, sarcasm, and language that could come across as strong or offensive.
  - Use proper punctuation, grammar and be sure to edit your contribution before posting.
  - Read all postings before posting your responses to discussion topics so as to not unnecessarily repeat information.
  - Keep chat comments brief and to the point.
  - Focus on one topic at a time when chatting or posting to discussions.
  - Remember that unlike in face-to-face learning environments what you say in discussions and chats is documented and available to be revisited. Choose your words and discussion topics carefully.
- E-mail should only be used for messages pertaining to the course. Please refrain from sending forwards, jokes, etc. within e-mail.
- Also see the following links for further information regarding “netiquette” – this is an important skill to have in today’s email-and-wireless driven society!
  - [http://online.uwc.edu/Technology/onlEtiquette.asp](http://online.uwc.edu/Technology/onlEtiquette.asp)
  - [http://www.kent.edu/dl/Technology/Etiquette.cfm](http://www.kent.edu/dl/Technology/Etiquette.cfm)

**Communication:**

- Do not use the GeorgiaVIEW email system -- I NEVER read GeorgiaVIEW email... send any and all messages to antoinettemiller@clayton.edu
- It is IMPERATIVE that you have email access for this class, since I will be sending out reminders and other important information via email that often will not be repeated in class (I assume that you will be checking your email on a regular basis
- I will be communicating with the class via a campus listserv that is designed to send emails to your CAMPUS ACCOUNT. Every student has a campus email account - you need only activate it.
- Please email me from your CAMPUS ACCOUNT – I will not discuss University business (grades, etc.) unless it's over the University email system (this is to protect your privacy). In your email, please include your NAME and your COURSE NUMBER (in this case, PSYC 1101 online).
- You can assume that I've received and read your email, and that I will address any necessary issues within a reasonable period of time (usually 1-2 business days). I may not reply to each and every message, unless it is clear that a reply is necessary. However, if you are concerned that I may not have received or read your email, most mailer programs allow you to attach a "Read Receipt" to your message.

**Academic Dishonesty**

Any type of activity that is considered dishonest by reasonable standards may constitute academic misconduct. The most common forms of academic misconduct are cheating and plagiarism. All instances of academic dishonesty will result in a grade of zero for the work involved. All instances of academic dishonesty will be reported to the Office of Community Standards. Judicial procedures are described beginning on page 19 in the section of the Academic Catalog and Student Handbook titled, Procedures for Adjudicating Alleged Academic Conduct Infractions.

**Plagiarism Detection Software.**

Students agree that by taking this course all required papers may be subject to submission for textual similarity review to Turnitin.com for the detection of plagiarism. All submitted papers will be included as source documents in the Turnitin.com reference database solely for the purpose of detecting plagiarism of such papers. You should submit your papers in such a way that no identifying information about you is included.

**Disruption of the Learning Environment**

Behavior which disrupts the teaching–learning process during class activities will not be tolerated. While a variety of behaviors can be disruptive in a classroom setting, more serious examples include belligerent, abusive, profane, and/or threatening behavior. A student who fails to respond to reasonable faculty direction regarding classroom behavior and/or behavior while participating in classroom activities may be dismissed from class. A student who is dismissed is entitled to due process and will be afforded such rights as soon as possible following dismissal. If found in violation, a student may be administratively withdrawn and may receive a grade of WF.

More detailed descriptions of examples of disruptive behavior are provided in the Clayton State University Academic Catalog and Student Handbook starting on page 14.