

**Clayton State Admission Appeal Form**

An application for admission must be submitted to Clayton State BEFORE your appeal can be considered. All correspondence regarding your appeal will be sent to the address indicated below.

\_\_\_\_\_  
Last Name First Name Laker ID

\_\_\_\_\_  
Mailing Address City State Zip Code

\_\_\_\_\_  
Home Telephone Number Cell Telephone Number Email Date

**What is your student type? (Check One)**

- I am a **freshman** student  
(i.e. recent high school graduate)
- I am a **transfer** student  
(i.e. transferring at least 30 credit hours from another college or university)
- I am a **nontraditional** student  
(i.e. graduated from high school more than 5 years ago and have less than 30 transferrable credit hours)

**What semester do you wish to enter Clayton State University?** \_\_\_\_\_

**What major do you plan to pursue if admitted?** \_\_\_\_\_

**Directions:**

Submit a signed, dated and typed essay (750 words or less) addressed to the Admission Appeal Committee. The essay must answer the following two (2) questions. You may attach documentation as appropriate to support your appeal. *Handwritten letters will not be reviewed.*

- Other than academic pursuits, discuss a long-term goal that you have established and accomplished. In this essay, please discuss why the goal was important to you, any setbacks or challenges you faced, and the method you used to overcome those challenges.
- Why do you believe you have the potential for academic success at Clayton State, even though you did not meet all the admission requirements? Discuss the reasons for any previous academic difficulties, indicating why those problems are unlikely to reoccur, and detailing your plans for academic success in the future.

**Please provide evidence of other accomplishments (i.e. resume, certificates earned, licenses held, etc.)**

*After receipt of all appeal materials, the Appeals Committee will review and render a final decision. Please note that the decision of the committee is final.*

Office of Recruitment and Admissions (Admissions Appeal Committee)  
2000 Clayton State Blvd., Morrow, GA 30260-0285 ■ Phone: (678) 466-4115 ■ Fax: (678) 466-4149  
[www.clayton.edu/admissions](http://www.clayton.edu/admissions)