

**Agenda
Regular Meeting
Faculty Senate
Clayton State University
November 23, 2015**

- I. Reading and Approval of the Minutes
 - A. November 9 Regular Meeting
 - B. November 6 Special Meeting
 - C. November 16 Special Meeting

- II. Reports of President, Provost and Standing Committees
 - A. President's Report
 - B. Provost's Report
 - C. Graduate Affairs Committee—Kheirandish
 - D. Undergraduate Curriculum Committee—Kemp/Matos

- III. Reports of Special Committees

- IV. Special Orders

- V. Unfinished Business and General Orders
 - A. Motion to Approve Changes to the Promotion and Tenure Guidelines, As Approved by the Faculty Affairs Committee on November 2, 2015

- VI. New Business
 - A. Motion to Approve Removal of Humanities and Social Sciences Requirements from Area F for Integrative Studies, As Approved by the Undergraduate Curriculum Committee on November 13, 2015
 - B. Motion to Approve Deactivation of Citizenship 1001, As Approved by the Undergraduate Curriculum Committee on November 13, 2015
 - C. Motion to Approve the Creation of Criminal Justice 3250, 3280, 3340, 3500, and 4500; As Approved by the Undergraduate Curriculum Committee on November 13, 2015
 - D. Motion to Approve Deactivation of the Legal Studies Minor and Creation of a Pre-Law Minor
 - E. Guest Speaker: —C3-Corporate Communications Collaborative—Jarrett Terry, assistant vice president of Extended Programs

- VII. Adjournment

Appendix

V. A. VI. D. Motion to Approve Changes to the Promotion and Tenure Guidelines, As Approved by the Faculty Affairs Committee on November 2, 2015

205.03.1.3 Adoption of New and Amended Promotion and Tenure Guidelines by Academic Units

The faculty of each academic unit immediately below the college level (department, area, program or school) are responsible for developing promotion and tenure guidelines for the members of its faculty. Promotion and tenure guidelines developed or amended by the unit must conform to all BOR and University criteria and requirements and must meet the standards of applicable accrediting agencies and of professions within the unit. New and amended guidelines must be approved by three-fifths of the full-time, tenure-track and tenured faculty in the unit.

Upon approval by the faculty of the academic unit, the college promotion and tenure committee will review the proposed new or amended guidelines and approve or disapprove them and refer them to dean of the college for approval or disapproval.

Upon approval of the proposed new or amended guidelines by the college promotion and tenure committee and the college dean, the University promotion and tenure committee will review and approve or disapprove the proposed guidelines and refer them to the provost for approval or disapproval.

Following approval by the University promotion and tenure committee and the provost, the president of the University will approve or disapprove the new or amended proposed guidelines. Proposed guidelines will not become effective until the necessary academic unit vote and approvals are obtained and the guidelines are published by the head of the academic unit on the Provost's Office promotion and tenure Web site.

Academic units within a college may choose to adopt promotion and tenure guidelines as a college. In such case, the same approvals must be obtained as set forth for guidelines for academic units.

If the faculty of any academic unit chooses not to adopt promotion and tenure guidelines, then the promotion and tenure guidelines that were in effect before August 1, 2015, will be in effect for that academic unit.

Based upon BOR and University criteria and requirements and the guidelines of each academic unit within the college or the college as a whole, academic units will establish forms for use in the promotion

and tenure process in their respective colleges. Once adopted, such forms will be published by the dean of the college on the Provost's Office promotion and tenure Web site.

205.03.1.4 Implementation of amended and new guidelines

New and amended department or college guidelines that have been reviewed by August 1 will be in effect for new faculty appointed in the year that they were approved. Faculty that have appointments prior to the August 1 of the year they go into effect may choose to be evaluated using the old or approved new/amended department or college guidelines for four years following their last review. Faculty must inform their departmental committee when they turn in their portfolio under which guidelines they want to be evaluated. The fifth year after guidelines are approved all faculty will be evaluated using the new or amended guidelines.

VI. A. Motion to Approve Removal of Humanities and Social Sciences Requirements from Area F for Integrative Studies, As Approved by the Undergraduate Curriculum Committee on November 13, 2015 (See list of attachments below)*

VI. B. Motion to Approve Deactivation of Citizenship 1001, As Approved by the Undergraduate Curriculum Committee on November 13, 2015

VI. C. Motion to Approve the Creation of Criminal Justice 3250, 3280, 3340, 3500, and 4500; As Approved by the Undergraduate Curriculum Committee on November 13, 2015 (See attachment below)**

VI. D. Motion to Approve Deactivation of the Legal Studies Minor and Creation of a Pre-Law Minor (See attachments listed below)***

*See attachments: Memo to UCC –Removal of Area F Requirements, AA and AS IS Curriculum-Fall 2015, AA and AS IS Curriculum-Spring 2016, IS Curriculum-Fall 2015, IS Curriculum-Spring 2016

**See attachment: Criminal Justice Program Modifications

***See attachments: Conversion of Legal Studies Minor to Pre-Law Minor (UCCMemorePreLawMin), Legal-Studies-Minor-Worksheet, Pre-Law Minor Worksheet