

**CLAYTON STATE UNIVERSITY**  
**Undergraduate Curriculum Committee (UCC)**  
**MEETING MINUTES**

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**Date:** April 15, 2013 **KEY: C = Comment; R = Response; Q = Question**  
**Presiding:** Tatiana Krivosheev (chair)  
**Present:** Scott Bailey, Christian Barrientos, Anthony Giovannitti (non-member), Randall Gooden (faculty senate), Charlie Harris, Susan Hornbuckle, Kathryn Kemp (faculty senate), Adam Kubik, Shayla Mitchell (non-member), Rafik Mohamed (non-member), Grace Nteff (non-member), Sue Odom (non-member), Leon Prieto, Chris Raridan, Dina Swearngin, Lynn Stover (non-member), Joan Taylor, Susan Tusing (non-member), Robert Vaughn,  
**Not Present:** Rebecca Gmeiner, Joanna Harris, Mary Lamb, Mara Mooney, Joe Trachtenberg  
**Recorder:** Dina Swearngin

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TOPIC	DISCUSSION	ACTION
<b>CALL TO ORDER</b>	T. Krivosheev called meeting to order at 12:01p.m <ul style="list-style-type: none"> <li>Motion to accept 3.1.13 minutes.</li> </ul>	<ul style="list-style-type: none"> <li>Approved 3.1.13 minutes.</li> </ul>
<b>OLD BUSINESS</b> <b>Changing codes for selected VPA courses</b>	<ul style="list-style-type: none"> <li>S. Tusing provided two courses to be offered in the fall and resubmit other proposal at a later date. COMM 3210 is communication theory course similar to lecture format and is required for BA in Communication and Media Studies; will be offering either online or hybrid. THEA 4800 is a special topics course with only lecture content rather than studio content.</li> <li>Q: When changing course over to online from seated, is it required to go through the Academy?</li> <li>R: It is optional.</li> <li>Motion to approved change in format for 2 courses.</li> </ul>	<ul style="list-style-type: none"> <li>Approved format to COMM 3210 and THEA 4800.</li> </ul>
<b>COMMITTEE ISSUE</b> <b>Viewing of course proposals</b>	<ul style="list-style-type: none"> <li>Q: Anyone have a chance to view course proposals in new banner action system?</li> <li>R: Some; not thoroughly.</li> <li>Q: Is this banner action system an alternative or a replacement?</li> <li>R: Replacement. Course proposals are now submitted in same format but through automatic banner action system; this is the first trial—did not quite work. Converted proposals into the Dropbox.</li> <li>If anyone has any suggestions to improve system, need to submit them via the banner system.</li> </ul>	

<p><b>NEW BUSINESS NURS 3201L Modification</b></p>	<ul style="list-style-type: none"> <li>• C: Some people will need approval from academic affairs to view course proposals.</li> <li>• G. Nteff explains the change of NURS 3201 (2-0-2) to NURS 3200 (2-3-3). The combining of the lab with the course to offer single 3 credit hour course which allows more flexibility for faculty to teach content. Lab component would be deleted. Supporting the change is feedback from faculty revealing not enough time to adequately cover content. Incorporating the lab into the course will allow sufficient time to cover content.</li> <li>• Q: Will combining come at the expense of the lab content?</li> <li>• R: No.</li> <li>• Q: Essentially there are two courses and merging together?</li> <li>• R: Merging current courses NURS 3201 and 3201L to NURS 3200.</li> <li>• Q: What is the name of the course?</li> <li>• R: Health Assessment</li> <li>• Q: Has same name as NURS 3201, but changing hours? It's worth 4 hours instead of 3 hours and has the lab incorporated.</li> <li>• R: Still maintaining NURS 3201 will remain for RN students but not include lab. Combining NURS 3201 and 3201L and calling it a new a new course—NURS 3200. Including the lab within the 3 hour course.</li> <li>• Q: Is it not 4 hours?</li> <li>• R: Lecture is 2 hours and lab 1 hour; combining into one 3 hour course. Students will register for one class. Lab will be a percentage of their grade.</li> <li>• Q: The reason for the change is not enough time for lecture content. Did not make it a 3 hour lecture course because the degree would have too many hours?</li> <li>• R: Correct.</li> <li>• Q: Over the years, there has not been enough time in lecture and too much time in lab. This way there's flexibility to cover the material.</li> <li>• Q: Is there a problem with 2 courses having the same name? If keeping NURS 3201 and now NURS 3200 with the same name.</li> </ul>	<ul style="list-style-type: none"> <li>• Approved course modification and new course number of NURS 3200 with name corrections.</li> <li>• Approved discontinuation of NURS 3210L.</li> </ul>
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	<ul style="list-style-type: none"> <li>• C: R. Gmeiner may have a problem with NURS 3201 and NURS 3200 being called Health Assessment.</li> <li>• R: We may need to add “for RNs” to NURS 3201.</li> <li>• S. Odom explains there will be the same issue for Pathophysiology, which is HLTH 3201 change to 3200.</li> <li>• C: The problem is in the catalog having two courses with the same name that are different.</li> <li>• R: Even though the content is the same.</li> <li>• C: If the courses are meeting different needs—the content is not the same; one has a lab component and one does not.</li> <li>• R: NURS 3202 is the Health Assessment lab for RNs. We’ve been doing this for years with the same name with different numbers.</li> <li>• Suggestion is to clarify the names by adding “for RNs” and “for BSN” to the name Health Assessment since course numbers very similar.</li> <li>• C: If a student passed the course before and passed the lab, this helps with any confusion.</li> <li>• Q: If they passed the course and have failed the lab, now would they have to take the entire course again with the lab integrated?</li> <li>• R: Currently, if students fail either part—course or lab—they have to repeat both. This is SON policy.</li> <li>• Motion to approve course modification of NURS 3201L to be integrated into NURS 3201 and made a new course of NURS 3200 with corrections to the name for clarity.</li> <li>• Motion to discontinue NURS 3201L due to its combining with NURS 3200.</li> </ul>	
<p><b>HLTH 3200</b></p>	<ul style="list-style-type: none"> <li>• S. Odom explains there are two pathophysiology courses; one is specific BSN which is a seated course. This course is specifically for RN students and the program is completely online, and created the need to change the number to 3200. One change is the pre-req’s and they are different. For seated, there is a chemistry sequence. This course does not require. HLTH 3200 is for licensed RNs who are not preparing to take a state licensure exam, and it was determined chemistry was not necessary due to RNs holding licensure. The requirement was precluding RNs from the program.</li> </ul>	<ul style="list-style-type: none"> <li>• Approved course proposal.</li> </ul>

	<ul style="list-style-type: none"> <li>• Q: Will chemistry still be required but not as a pre-req?</li> <li>• R: Not sure. Trying to figure out area D2.</li> <li>• Q: So the content of the material does not require an understanding of chemistry?</li> <li>• R: No and yes. There will be a small review of chemistry at the start as remediation for those who need it.</li> <li>• Motion to approve course proposal.</li> </ul>	
<p><b>Changing the codes for selected MATH courses (MATH 1241, MATH 3010, MATH 4050)</b></p>	<ul style="list-style-type: none"> <li>• A. Giovannitti explains the courses listed did not have the designation listed to use the hybrid or online classification; desire to add in as part of the component to teach course mostly as hybrid. The change helps to meet the strategic plan of the CSU and the university system.</li> <li>• Motion to approve change in course codes.</li> </ul>	<ul style="list-style-type: none"> <li>• Approved course code changes.</li> </ul>
<p><b>New Course Proposal POLS 4410 POLS 4430</b></p>	<ul style="list-style-type: none"> <li>• R. Mohamed explains the purpose of these new courses is to bring out international relations and course offerings with what is currently happening in the world. Currently have areas of study that are location specific. However, with fluid changes there is a need to simplify and concentrate on what developing nations have in common opposed to regions. Course adds more definition to international relation course offerings, and will be taught by one faculty. In the midst of searching for a faculty to support current instructor.</li> <li>• C: Library resources that are listed are not references owned by CSU.</li> <li>• Q: Under “C” course content and learning outcomes and it speaks to US political institutions and social science research methods.</li> <li>• R: There might be a slight issue. (These are international politics and it has ‘US’ noted). Will need to add more specific learning outcomes for international relations that should have been reflected in this section.</li> <li>• Q: Under “B.5.” concerning impact to other courses. Discussed impacted but the form lists ‘no impact’ to other courses.</li> <li>• R: Will correct.</li> <li>• Q: Under pre-req, there’s a 1000 pre-req for a 4000 course. Is this open to any student?</li> <li>• R: Normally there is a junior/senior status for all courses</li> </ul>	<ul style="list-style-type: none"> <li>• Tabled POLS 4410 course proposal.</li> </ul>

which will be added.

- Q: Concerning pre-req's, there is POLS 1101 American Government. Is this required core course or does this add foundation for this?
- R: POLS 1101 is required by students at CSU and majors.
- R. Vaughan states one problem is if you use a core course for a pre-req, it has to be approved by the Council of General Education. In the past, been unable to do this within a major. The new core policy allowed for this but it has to be approved.
- C: If this were dropped from the list, it's not necessary to have in this area.
- R: Still may want to go to the Council of Gen Ed.
- Q: With junior/senior standing would students need department approval. There could be a junior who has the hours to be deemed a junior but not the core courses.
- R: We could, but most of the majors already have it.
- Q: Do we need to worry about the one case where this would occur?
- R: If this happens a few times, students will start to talk and becomes known to take a 4000-level class and pass without any prior pre-reqs then students will start doing so.
- R: The capability of passing the course without is a big if.
- Q: What about requiring Intro to political science classes as pre-req? This may limit when a student could take the course.
- R: The main concern is there are students in other majors taking these electives and each requires an override. A possible recommendation is adding in the course description students have taken POLS 1101 and 2101.
- Q: Why is this a 4000-level course?
- R: Political scientists felt the course is for more advanced students.
- C: It seems contradictory to have a 4000-level class with no pre-reqs if POLS 1101 is removed.
- C: Some majors (i.e. HIST) might be interested and would be capable. Students with a history in some courses would be able to do this.
- [Additional discussion with examples]

	<ul style="list-style-type: none"> <li>• Q: What pre-reqs do other colleges require that offer this course?</li> <li>• R: Unsure. Maybe intro to political science?</li> <li>• Q: What were pre-reqs for other courses?</li> <li>• R: POLS 1101; upper division courses may have SOCI 1101. Area E1 POLS 1101 is required.</li> <li>• R. Vaughan clarifies what you cannot do is have a course in the core that a major is requiring. If you have this set-up so this particular course does not require it, but that all courses that fit have the same pre-req, in effect the major is requiring, you will still need approval.</li> <li>• C: There's not a choice. It's a required course for all. It's in Area E1.</li> <li>• [Discussion a</li> <li>• Q: What is the connection between POLS 1101 and this course?</li> <li>• R: POLS 1101 is focused on American government and basic ideas of governance then focuses on US. The presumption is the exposure to the idea of governance, how countries develop their governance, etc.</li> <li>• R. Vaughan states for understanding transfer students who complete Area E who did not take POLS 1101 equivalent, what would you do with them?</li> <li>• R: Most require. The university system requires it.</li> <li>• Tabled new course proposal POLS 4401 for revisions.</li> </ul>	
<p><b>POLS 2401</b></p>	<ul style="list-style-type: none"> <li>• R. Mohamed requests to add POLS 2401 Intro to Political Issues to Area E2, which is the world history and global issues area. There are at least seven universities that already have POLS 2401 in this area. If this is used in Area E2, then does not need to be dropped to Area F because you cannot take the course twice.</li> <li>• C: Concerned about counting this as World History course.</li> <li>• R: Area E3 is not world history. [Further discussion].</li> <li>• Q: Why doesn't HIST 1111/1112 take care of this?</li> <li>• R: They do. This is not removing anything from the core. Use to offer another course in E2 but was removed because no faculty to teach the course—was SOCI 2501 and is a broad global issues course. This course has been intended</li> </ul>	<ul style="list-style-type: none"> <li>• Approved POLS 2401 for E2 course with 2 nays.</li> </ul>

	<p>to bring in and is more specific to the spirit of E2.</p> <ul style="list-style-type: none"> <li>• Q: The pre-req for POLS 2401 is POLS 1101?</li> <li>• R: That does not make sense. One is not dependent on another.</li> <li>• Motion to approve POLS 2401 addition to Area E2.</li> </ul>	
<p><b>Teacher Education Minor Proposal</b></p>	<ul style="list-style-type: none"> <li>• Representative explains teaching education had proposed two endorsements and one certification previously to the committee that were approved; however, realized some students will not be able to take and have them count for financial aid. The thought is to open up the courses as a minor to help with financial aid and assist students from other majors in taking teaching education courses. Most students will be education students seeking endorsements.</li> <li>• Q: In several places within the proposal, there are references to “gifted” as a noun. Needs to be clarified and consistent. One place is 3rd paragraph under education specialties minor.</li> <li>• R: Is gifted endorsement. Will change.</li> <li>• Motion to approve minor proposal.</li> </ul>	<ul style="list-style-type: none"> <li>• Approved minor in teacher education with corrections to verbiage.</li> </ul>
<p><b>BA in Music Modifications</b></p>	<ul style="list-style-type: none"> <li>• S. Tusing states last year submitted a revision to the BA in Music with the idea of introducing new concentrations to the program to build different areas of music. Program is accredited by NASM. Required after UCC approval to receive NASM approval before market concentrations and enroll students. There were NASM concerns and deferred until revisions. NASM recognizes two types of degrees in music: BA (liberal arts-based) and BM (professional-based). By nature, BA more versatile and not as prescriptive; NASM thought too career centered. From last year, revised for BA program to be more flexible and meets NASM requirements. Allows opening up of electives for non-music courses and will encourage non music minor. The emphases/concentrations are 18 hours which did not change. Instead of 18 prescribed courses changed to 12 prescribed courses and 6 hours electives. The framework shows degree format and how various concentrations line up. Students have the option not to do a concentration.</li> <li>• Q: For library resources, for a few classes do you foresee a</li> </ul>	<ul style="list-style-type: none"> <li>• Approved BA in Music modifications.</li> </ul>

	<p>need for resources?</p> <ul style="list-style-type: none"> <li>• R: Maybe. Just received updated list to submit to NASM.</li> <li>• Q: There is no problem requiring 0 credit course for six semesters?</li> <li>• R: No. Very common. All music programs require students to attend a certain number of concerts within the program. This course is a placeholder for that.</li> <li>• Motion to approve modifications to BA in Music.</li> </ul>	
<b>Dance Minor Proposal</b>	<ul style="list-style-type: none"> <li>• S. Tusing explains the idea evolved from several areas. Dean Momayezi interested in pursuing a dance minor for some time. Last year while working on music revisions especially with new offerings for musical theater, any good musical theater program has a dance component, and so we were going to add a dance component, which leads to this minor. Hired a dance instructor this year, and she is teaching electives and theater courses. As this program grows, it will be full-time teaching dance. Faculty aspect is covered for this minor.</li> <li>• Motion to approve minor proposal.</li> </ul>	<ul style="list-style-type: none"> <li>• Approved minor in dance.</li> </ul>
<b>ADJOURN</b>	<ul style="list-style-type: none"> <li>• Meeting adjourned at 1:01p.m.</li> </ul>	

**Next Meeting:** May 3, 2013 at 12:00p.m. University Center (UC) Room 260