

Lecturer Faculty Evaluation Summary Form*(This form is to be used to evaluate Lecturers and Senior Lecturers.)**(Items in red are not part of the form; they are evidentiary sources associated with an evaluation area.)*_____
Faculty Name_____
Date

This document is written for the evaluation period of xxxx. This evaluation covers professional activities from January xxxx to December xxxx.

- I. Teaching (Weight Factor 70-80)
(Teaching includes instruction of students and planning/development/evaluation of programs, courses and materials.)

Factor Rating =
(70-80) (1-8) (70-640)

Student Evaluations of Instructor (Mandatory)
Effective syllabi (Mandatory)

Other evidence allowed in this area:

Noteworthy application of technology to instruct students

Peer or mentor evaluations (recommended)

Direction of individual student research or internships

Participation in collaborative instruction

Special recognition for teaching accomplishments

Development of applications of technology that can be applied to courses, programs and/or curricula.

Program or curriculum development

K-12 Implementation

Other instructional activities are subject to approval (requires the permission of the dean and department chair).

Comments and Recommendations (including comments and recommendations on faculty member's goals and plans for next year):

- II. Service (Weight Factor 10-30)
(Service includes service to the institution, the system or the larger community.)

Factor: Rating: =
(10-30) (1-8) (10-240)

Participation in Department, College and University Meetings (Mandatory)

Evidence allowed in this area:

Attending commencement, convocations and other campus events.

Advising

Committee service – at the department, school, university or system level

Service as a mentor to full-time and/or part-time faculty
Mentorship of students
Support to student organizations and/or campus activities
Coordination of department, school, or university-wide programs
Contributions to the system or regional accreditation programs
Contributions to the improvement of campus life
Contributions to the improvement of community life related to one's discipline
Participation in community activities and organizations which enhances the University's image in the community

Other service activities are subject to approval (requires the permission of the dean and department chair).

Comments and Recommendations (including comments and recommendations on faculty member's goals and plans for next year):

III. Professional Development and Scholarship (Weight Factor 0-10)

Factor $\frac{\text{_____}}{(0-10)}$ Rating $\frac{\text{_____}}{(1-8)}$ = $\frac{\text{_____}}{(0-80)}$

Publications or Artistic Performances/Creations as appropriate to the discipline
Membership and/or service in professional societies
Receipt of competitively awarded grants, fellowships, or contracts
Development of new grant proposals, fellowship applications or contracts
Research activities
Presentations before learned societies, professional organizations, or public institutions
Consulting or other applications of professional expertise
Professional licenses or certifications
Development of professional applications of technology
Participation in conferences and/or professional development training related to one's discipline, scholarship, and/or creative activities.
Honors and awards for research, scholarship, or other creative activities

Other professional development and scholarship activities are subject to approval (requires the permission of the dean and department chair).

Comments and Recommendations (including comments and recommendations on faculty member's goals and plans for next year):

TOTAL EVALUATION POINTS

Ratings 1-8
Weight factors must total 100

Overall Comments and Recommendations:

Department Head

Date

Dean of School

Date

Faculty Member Comments:

Faculty Signature

Date