

Clayton State University

Drug-Free Schools and Communities Act
(DFSCA)

Campus Regulations

Biennial Review

December, 2016
(covering Academic Years 2014-2015 & 2015-2016)

CSU faculty and staff members on the Alcohol Drug Education and Prevention Team (ADEPT)

Alicia Myrick, Assistant Director for Community Standards & Case Manager

Amber Cutter, Campus Life Events and Reservations Coordinator

Dr. Deborah Deckner, Psychology Department Chair

Kristen Cranford, University Health Services Registered Nurse

Lt. Christy Manos, Public Safety

Shiraz Karaa, Associate Director for Counseling and Psychological Services, ADEPT Chair

Tavonda Hudson, Career Services Counselor

Teyoni Blain, Peer Health Educator

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Statement of Alcohol, Tobacco, and other Drugs (ATOD) Program Goals

1. To enforce a comprehensive ATOD policy for the Clayton State University (CSU) campus community including students, faculty, and staff to promote an environment focused on learning and free from the use of alcohol, smoke and tobacco, and other drugs.
2. To assess campus attitudes toward use of ATOD and utilize data to create and implement a comprehensive evidence-based ATOD program.
3. To develop and distribute information and resources for member of the campus community regarding ATOD issues in a collegiate environment.
4. To make available counseling services and provide off-campus referrals if this is more appropriate in assisting students to manage and overcome ATOD problems.
5. To implement campus policies and activities that promote overall wellness (intellectual, social, physical, emotional, spiritual), responsible living, and respect for community and campus standards and ATOD policies.
6. To market campus events as an alternative to ATOD choices and advocate responsible use of alcohol.
7. To re-build momentum and maintain a standing committee (ex: Alcohol and Drug Education and Prevention Team (ADEPT) to periodically review ATOD policies, procedures, and programming to address the needs of the campus community.
8. To align campus ATOD efforts with the USG Alcohol and Other Drugs Task Force recommendations that were issued on April, 28, 2016.

Description of Accomplishments

1. The faculty and staff handbooks are available online and include campus ATOD polices. Faculty and staff who want a paper version of the handbooks may contact Human Resources for a copy. The Student Code of Conduct contains ATOD policies and information about violations and sanctions.
2. Beginning fall semester 2015, CSU began administering AlcoholEDU and Haven online program to all first-year and transfer students under age 24. New and incoming first-year transfer and graduate students over age 24 were required to complete Haven Plus. Haven helps students better understand sexual assault, learn about healthy relationships, and maintain a safe and positive campus environment. AlcoholEDU assesses alcohol-related attitudes and behaviors. Completion of the Alcohol EDU/Haven online program is enforced through a hold on students' accounts for students who do not complete the program by the required dates. Enforcement for program completion enables a larger

number of students to participate and benefit. In comparison, the CORE survey was previously given only to first-year residential students, which had a small sample size and lacked the intervention component offered by AlcoholEDU.

3. A custom question about recovery was added to the AlcoholEDU survey during fall semester 2016. The question asked students to indicate whether they are interested in learning more about recovery programs and asked if they would like to be contacted. Sixty students indicated they wanted to be contacted to learn more about recovery programs on campus. These students were e-mailed a follow-up Qualtrics survey containing a few additional questions related to their interests and preferences in sobriety/recovery. The response rate to the follow up survey was low; however, the number of students who responded to custom-added question was seen as significant and informs of the need to expand the ATOD continuum of care to include sobriety and recovery concerns on campus.
4. The Office of Community Standards uses the 3rd Millennium Classroom online platform to deliver online courses as a sanction for students who are found in violation of the alcohol and drug campus policy.
5. Counseling and Psychological Services provides general alcohol and drug assessments and works with the Office of Community Standards to support students who have been sanctioned due to ATOD issues or need referrals to off-campus providers.
6. CSU was awarded a renewal for the Governor's Office of Highway Safety (GOHS) grant for \$5,000, which is managed through the Office of Community Standards. Two Alcohol Awareness Peer Health Educator Trainings were funded in 2014. The grant also funded a Peer Health Educator position to a student who will assist in creating a Peer Health Education Program on campus. For more information on the grant view <http://www.gahighwaysafety.org/campaigns/georgia-young-adult-program/>
7. Campus Life promotes service-learning through volunteerism and community based initiatives that engage students in experiential learning on and off campus. Some of these programs entail opportunities to learn about and assist with alcohol and other drug concerns through programs, such as Americorps Service Program, Laker Service Day, and Hunger and Homelessness Awareness Week.

Description of AOD Program's Elements in the Five Areas of Environmental Interventions

1. Alcohol-Free Options

All of Clayton State University's student sponsored social programs are alcohol-free. Such programs include concerts, comedy shows, a range of intramural and other recreational activities, and annual seasonal and special events. A variety of community service and volunteer opportunities are publicized and coordinated for students and student organizations through the Department of Campus Life.

2. Normative Environment

Students

Counseling and Psychological Services provides confidential services to students who identify alcohol or other drugs as their primary problem. Services include individual counseling, and education to students who have questions or concerns about their use of alcohol and/or other substances. Students that identify alcohol or substance abuse as their primary problem receive appropriate referrals if necessary. Individual on-line screenings are available year-round.

Health promotion and substance abuse programs and services are delivered through a number of departments including Campus Life, Counseling and Psychological Services, Recreation and Wellness, University Health Services, Housing and Residence Life, Human Resources, and the Office of Community Standards.

The Office of Housing and Residence Life has alcohol policies in place to prohibit or restrict alcohol use in on-campus housing depending on the housing facility in which students reside. Alcohol is completely prohibited in the First Year Residence Hall and allowed with limited quantities for student residents over 21 years of age.

Employees

Employees can contact The Office of Human Resources for assistance with individual issues and may be referred to an Employee Assistance Plan on a case by case basis. In addition, based on an employee's elected benefits, employees have access to Employee Connect Service through the Long Term Disability Program.

http://www.usg.edu/hr/benefits_docs/BOR_Comparison_Guide_NEW.pdf (p.28).

3. Alcohol Availability

CSU limits the possession or consumption of alcoholic beverages on its campus and any other CSU-affiliated area. Alcohol beverages may be permitted for specific events at the discretion of the President. Further, there are other limited exceptions to this policy within the Laker Village housing complex by those over the age of 21.

4. Alcohol Marketing and Promotion

Pro-health messages are made through Counseling and Psychological Services, University Health Services, Recreation and Wellness, Campus Life, Housing and Residence Life, and the Office of Community Standards. A variety of alcohol education/awareness brochures and pamphlets are available. Annual activities, such as the National Collegiate Alcohol Awareness Week and Wellness Week are both sponsored by the Division of Student Affairs and provide relevant information and activities about alcohol use and abuse.

Alcohol advertising and industry-sponsored-events are banned on campus. Student organization announcement content related to party events promotion is monitored and restricted.

Students who advertise unapproved events involving alcohol are fined.

5. Policy Development and Enforcement

University student organization sponsored (on and off campus) functions must be registered through the Office of Campus Life. University police patrol and observe on-campus parties and

patrol the on-campus residence hall complex. State and local laws are enforced for fake IDs, underage drinking, purchases of/sale to minors, and DUI. University police collaborate with local law enforcement agencies including the City of Morrow and Lake City Police Departments.

Students who violate the Alcohol and Drug Policy on campus are referred to the Office of Community Standards. Information pertaining to quantity, behavior, cooperation, damage, etc. will be considered by the Conduct Officer/ hearing authority when issuing charges and adjudicating each case. Sanctions are as follows:

Level 1: Complete online alcohol or drug education program (students will be required to pay for online course); Parental Notification Letter, Disciplinary Warning.

Level 2: Attend one alcohol/drug dependency assessment; Disciplinary Probation for duration of current semester and one additional semester of enrollment.

Level 3: Suspension from University Housing and/or the University.

These are minimum sanctions only. Additional sanctions may be imposed at the discretion of the Conduct Officer or hearing authority.

Summary of AOD Program's Strengths and Weaknesses

Strengths:

- ADEPT, a campus-wide collaborative team on ATOD is active again (effective Fall semester, 2016)
- CSU had a representative who attended the Association of Recovery in Higher Education (ARHE) National Collegiate Recovery Conference in April 2016.
- CSU is a member of the GA Network for Substance Abuse Prevention in Higher Education (member since 9/18/15)
- CSU Dean of Students, Jeff Jacobs, served as Chair on the Student Attitudes, Practices, and Culture subcommittee on the University System of Georgia Alcohol and Substance Abuse Task Force.
- General drug-related assessments and referrals to Counseling and Psychological Services can be made through the Division of Student Affairs and other campus constituents. Education materials are available through Counseling and Psychological Services and University Health Services.
- Public Safety Officers are sworn officers with Clayton County Sheriff's Department and have a good relationship with local Police (Morrow & Lake City).

Weaknesses:

- ADEPT has not been active for the past two years due to employee turnover and limited time and resources needed to carry out and maintain its function.
- The ATOD information is currently posted on different pages of the University website. There is a need to create a dedicated ATOD webpage with updated and consistent information related to the various CSU ATOD policies, ADEPT, general ATOD

information, Parental Notification Policy, and the Drug-Free School and Communities Act Biennial Review.

- There is currently no baseline data from AlcoholEDU due to the implementation of this program in fall 2015. A more representative sample is needed, as AlcoholEDU is administered to first-year students under age 24 and focuses on alcohol to the exclusion of other drugs.
- Campus data shows that the use of marijuana is more prevalent than alcohol among CSU and necessitates programs and interventions that address this finding.
- There is need to improve intervention efforts through personalized feedback for students found in violation of campus ATOD policies.
- The Athletic Department statistics on student athletes is missing from past biennial review and should be added on the next report.
- There is a need to have a centralized ATOD department and/or dedicated staff member to assure consistency, efficiency, and effectiveness of efforts related to ATOD.
- There is a lack of student participation in ATOD programming efforts.
- There have been limited activities for Alcohol Awareness Week through housing and residence life due to change in staffing.

AOD Policy Content and Distribution

The AOD Policy is distributed to all campus constituents annually with the Annual Security and Fire Safety Report in September. This is disseminated via email from the Office of Public Safety.

A copy of the policy is also located online in the Student Handbook. The Handbook can be found online at <http://www.clayton.edu/catalog-handbook>

Employees are notified of the Alcohol and Drug Policy which is located online at <http://www.clayton.edu/human-resources/Handbooks>. The employee handbook must be attested to and acknowledged by each employee when starting employment (normally 5-10 days to complete from date of hire during new hire orientation). All employees must complete mandatory annual training once per year and download the handbook. Human Resources monitors and tracks completion of mandatory trainings for all employees.

List of online AOD policies:

Students

Office of Community Standards

<http://www.clayton.edu/community-standards/home>

Student Code of Conduct

<http://www.clayton.edu/Portals/47/docs/student-code-of-conduct.pdf>

Disciplinary Procedures and Sanctions

<http://www.clayton.edu/Portals/47/docs/discipline.pdf>

Counseling and Psychological Services

<http://www.clayton.edu/counseling>

University Health Services

<http://www.clayton.edu/uhs>

Department of Public Safety

<http://www.clayton.edu/public-safety>

Campus Life

<http://www.clayton.edu/campus-life>

Housing and Residence Life

<http://www.clayton.edu/housing>

Employees

Employee Handbook

<http://www.clayton.edu/portals/24/docs/employee-handbook.pdf>

Faculty Handbook

<http://www.clayton.edu/Portals/549/docs/faculty-handbook-may2011.pdf>

USG Board of Regents' Policy Manual

<http://www.clayton.edu/Portals/42/docs/section8-personnel-bor-policy-manual-usg.pdf>

Employee Assistance Program

<http://www.clayton.edu/human>

Clayton State Drug and Alcohol Abuse Prevention Policy

<http://www.clayton.edu/Portals/47/docs/DRUG%20AND%20ALCOHOL%20ABUSE%20PREVENTION%20POLICY%209.14.pdf>

Laker Village Alcohol Policy

<http://www.clayton.edu/Portals/47/docs/Laker%20Village%20Alcohol%20Policy.pdf?ver=2017-01-03-165456-927>

Recommendations for Revisions

The past two years have faced challenges for ADEPT due to employee turnover and discontinuity in ATOD information flow and programing. With the re-activation of ADEPT in fall 2016, a comprehensive strategy is being formulated to address campus ATOD concerns. ADEPT members have begun working on a SWOT Analysis that seeks to align with the University System of Georgia Alcohol and Substance Abuse Task Force Recommendations related to campus polices, challenges across student life organization and activities, local government and licensing regulation, as well as training and programs related to ATOD prevention.