



**MUSC 1500: Applied Flute Secondary
Course Syllabus
Fall 2015**

COURSE DESCRIPTION: Private secondary lessons in flute. May be repeated for credit. Offered each semester. Major program outcomes: develops competence in secondary performance area. Students will perform a cross-section of music from the complete repertory of the particular performance medium, and develop technical skills requisite for artistic self-expression at an appropriate level. University-wide outcomes include oral communication and critical thinking. May be repeated for credit. Open to music majors only or by approval of the department head.

Prerequisites (can be taken concurrently): MUSC 1710 or MUSC 3410 with a min. grade of D
Level Restrictions: Graduate Students
Credit Hours: 2.0 Weekly Contact Hours: 1
Class meetings: as assigned

INSTRUCTOR: Lisa Bartholow, Office: Music 219, Phone: 770.961.3609 or 706.540.0810, Email: lisabartholow@clayton.edu, Office Hours: Tuesdays by appointment

REQUIRED TEXT AND OTHER RESOURCES: An instrument in good working order *at all times*, standard music dictionary, metronome, tuner, and standard repertoire appropriate to the flute (and/or piccolo) including etudes, solos, chamber music, and/or orchestral excerpts as assigned. Specific repertoire will be assigned throughout the semester – timely purchase of these materials is required. A notebook for keeping handouts and written notes is recommended.

COURSE OBJECTIVES AND LEARNING OUTCOMES: Students completing this course will:

- Demonstrate professional competence in performance including technical mastery, sight-reading, interpretive skills, and artistic self-expression.
- Demonstrate the ability to communicate musical ideas and concepts effectively and professionally both orally and in writing.
- Demonstrate knowledge of the nature of a performance career.
- Develop teaching skills in their performance medium.
- Exhibit the ability to hear, identify, and understand the elements of music (melody, harmony, rhythm, form, texture, and timbre), and perform with that understanding.
- Demonstrate an acquaintance with a variety of music, styles, and cultural sources and the ability to identify and place musical styles within their appropriate category.
- Demonstrate an understanding of compositional processes and styles, and the ways they are shaped by artistic and cultural forces.
- Demonstrate the ability to collaborate effectively in a variety of ensembles and other settings.

PRACTICE REQUIREMENTS: Secondary applied music courses carry 1 hour credit. (The two secondary course numbers are for 25-minute lessons and for 50-minute lessons.) For secondary applied music students, the weekly practice and preparation requirements outside the

lesson are 4 hours for 25-minute lessons and 6 hours for 50-minute lessons. This is the *minimum* requirement for the Division of Music.

MISSED WORK: Because of the nature of this laboratory one-on-one instruction course, missed work or unprepared work is counterproductive and therefore unacceptable. Students must arrive for their lessons on time, warmed-up, ready to play, and with assigned scales, etudes, repertoire, etc. prepared. Small writing projects may be assigned from time to time to assist the student with a better understanding of a composer's life and work, time period of work, or program notes.

INSTRUMENTAL JURY (FINAL PLAYING EXAM) GUIDELINES:

First Semester, Freshman Year: 10 minutes of prepared music to include at least two pieces in contrasting styles (technical / legato) or one piece demonstrating these two styles. All major scales and chromatic scale through the full range of the instrument. Sight-reading.

All Other Semesters: 15 minutes of prepared music to include at least two pieces in contrasting styles (technical / legato) or one piece demonstrating these two styles. All major scales, all harmonic and melodic minor scales through the full range of the instrument. Sight-reading.

General Jury Guidelines: Bring copies of prepared music for the jury faculty. Prepared music should be of increasing difficulty each semester. Faculty jury may ask students to perform anything else listed on the summary list of the semester's work. Scales and sight-reading are always required.

GRADING AND EVALUATION: A-F, based on attendance and progress throughout weekly lessons, and performance at each end-of-semester jury. Weekly lesson grades will be based on a 10-point system. Lesson points will be adjusted to fit the appropriate categories graded based on the assignment for that week and program requirements.

2 points for lesson attendance; attendance at all lessons is required.

2 points for your scale assignment

2 points for etude or orchestral excerpt

2 points for defining musical terms on each assignment

2 points for your solo assignment

10 points total per lesson.

ADDITIONAL POINTS TO BE AVERAGED IN AT THE END OF SEMESTER: This includes midterm scale and final jury exams, as well as any other assignments given throughout the semester.

10 points for written program notes for your recital (or jury) literature

50 points for your scale midterm (if applicable)

100 points for your final playing jury (approximately 25% of your grade)

Bonus points can be earned by listening to a recording of, or attending a performance of your solo/recital literature. A brief written 'review,' a copy of the program or copy of recording insert you listened to is required.

Other opportunities may be possible for extra credit as determined by instructor. A limit of 10 points total can be earned as extra credit work.

SUMMARY OF ASSIGNMENTS AND POINTS:

Weekly Lessons 140 points total/based on a 14 week semester (10 points per lesson)

Program Notes 10 points

Midterm 50 points

Final/Jury/Recital 100 points

Total Points: 300 points for the semester

To figure your grade in this course, add up the points you've accumulated this semester and divide that total by 300. Once you get that number, use the chart below to see your letter grade for this class.

90-100 = A
80-89 = B
70-79 = C
60-69 = D
0-59 = F

Prior to mid-semester, you will receive feedback on your academic performance in this course. Your final grade for applied study is determined by satisfactory completion of the following components:

- *Work done in lessons:* Grades will be based on points earned, overall improvement in weekly lessons, and progress through the requirements of the contract you have signed. If you have not completed the contracted work, you will not pass the course, regardless of your jury performance results. You are expected to purchase required materials and music in a timely fashion. There are several preferred resources for music and accessories including Flute World, Eble Music, JW Pepper, and Sheetmusic Plus. You may order from all four by phone or by visiting them online. Do not hesitate to consult me regarding preferred editions, etc.
- *Jury Performance:* Your performance on each jury is graded against the standards of the applied syllabus, quality of your performance, and general stage presence.
- *Recital Appearance:* Failure to submit recital paperwork as required will result in losing your place on the recital program as well as points for that performance.
- *Lesson Attendance:* Attendance at weekly lessons is required. If you must miss a lesson, you must contact me by phone, text or email as soon as possible. Make up lessons will be at the discretion and availability of the instructor.

MID-TERM PROGRESS REPORT: The mid-term grade in this course reflects approximately 75% of the final course grade. Based on this grade, students may choose to withdraw from the course and receive a grade of "W." Students pursuing this option must fill out an official withdrawal form, available in the Office of the Registrar, or withdraw on-line using Swan by mid-term, which occurs on February 23 – March 2. [Instructions for withdrawing are provided at this link.](#)

The last day to withdraw without academic accountability is March 2.

HEALTH AND SAFETY: Health and Safety concerns for musicians apply to all music faculty and staff, to all music majors and minors, and to any student enrolled in music classes, particularly applied music and ensembles. Hearing concerns, vocal health, and muscle injury are an everyday part of the music profession. Musicians must take an active role in making informed decisions to help maintain their own health and safety.

The Division of Music at Clayton State University provides for the benefit of our students, faculty, and staff information regarding best practices in health and safety for musicians. Information and a list of resources is linked from the Division of Music webpage (<http://www.clayton.edu/vpa/music>), and additional information will be presented periodically each academic year as part of the MUSC 0890 (Recital Attendance) course. If you have specific questions or concerns regarding injuries or other music-related health issues, ask your applied instructor or ensemble director for assistance and additional resources.

OPERATION STUDY: At Clayton State University, we expect and support high motivation and academic achievement. Look for Operation Study activities and programs this semester that are designed to enhance your academic success such as study sessions, study breaks, workshops, and opportunities to earn Study Bucks (for use in the the University Bookstore) and other items.

COMPUTING REQUIREMENTS AND RESPONSIBILITIES: Each student enrolled at Clayton State University is required to have ready access throughout the semester to a notebook computer that meets faculty-approved hardware and software requirements for the student's academic program. Students will sign a statement attesting to such access. For further information on CSU's Official Notebook Computer Policy, please go to <http://itpchoice.claytone.edu/policy.htm>

PREREQUISITE COMPUTER SKILLS:

- Able to use the Windows™ operating system
- Able to use Microsoft Word™ word processing
- Able to send and receive e-mail using Outlook™ or Outlook Express™
- Able to attach and retrieve attached files via email
- Able to use a Web browser

IN-CLASS USE OF STUDENT NOTEBOOK COMPUTERS: Student notebook computers will not be used in the classroom for this course. Computers will be required to access course materials and to communicate with your instructor.

GENERAL POLICY: Students must abide by policies in the [Clayton State University Student Handbook](#), and the [Basic Undergraduate Student Responsibilities](#).

UNIVERSITY ATTENDANCE POLICY: Students are expected to attend and participate in every class meeting. Instructors establish specific policies relating to absences in their courses and communicate these policies to the students through the course syllabi. Individual instructors, based upon the nature of the course, determine what effect excused and unexcused absences have in determining grades and upon students' ability to remain enrolled in their courses. The university reserves the right to determine that excessive absences, whether justified or not, are sufficient cause for institutional withdrawals or failing grades.

COURSE ATTENDANCE POLICY: Attendance at weekly lessons is required. Unexcused absences may result in the lowering of the final grade by one letter grade for each absence. Any absence must be accompanied by a written excuse from a doctor or other competent authority.

ACADEMIC DISHONESTY: Any type of activity that is considered dishonest by reasonable standards may constitute academic misconduct. The most common forms of academic misconduct are cheating and plagiarism. All instances of academic dishonesty will result in a grade of zero for the work involved. All instances of academic dishonesty will be reported to the Office of Student Life/Judicial Affairs. A penalty for academic dishonesty cannot be applied unless a specification of charges form is completed. The form is located at: <http://adminsivices.clayton.edu/studentconduct/Conduct%20Forms.htm>. Judicial procedures are described at: <http://adminsivices.clayton.edu/judicial/>.

DISRUPTION OF THE LEARNING ENVIRONMENT: Behavior that disrupts the teaching-learning process during class activities will not be tolerated. While a variety of behaviors can be disruptive in a classroom setting, more serious examples include belligerent, abusive, profane, and/or threatening behavior. A student who fails to respond to reasonable faculty direction regarding classroom behavior and/or behavior while participating in classroom activities may be

dismissed from class. A student who is dismissed is entitled to due process and will be afforded such rights as soon as possible following dismissal. If found in violation, a student may be administratively withdrawn and may receive a grade of WF.

A more detailed description of examples of disruptive behavior and appeal procedures is provided at: <http://a-s.clayton.edu/DisruptiveClassroomBehavior.htm>

WRITING ASSISTANCE: The Writers' Studio 224 is located in the A&S building, room 224. There you can talk with trained writing tutors about your writing projects. They are available to work with you at any stage of your paper, from generating ideas to organizing your paper to understanding how to format it correctly. The service is free; you may drop in and wait for a tutor or sign up for a regular appointment. But remember: you, not your tutor, are ultimately responsible for the quality and content of the papers you submit.

<http://a-s.clayton.edu/english/Writers%20Studio/index.html>

CONDUCT EXPECTATIONS: Students must abide by policies in the University Student Handbook, the [Basic Undergraduate Student Responsibilities](#) [and specified program handbook, if applicable].

To obtain this document in an alternative format and request accommodations, please contact the Disability Services Coordinator, 770-961-3719, disabilityservices@mail.clayton.edu.

The content of this course syllabus correlates to education standards established by national and state education governing agencies, accrediting agencies, and learned society professional associations. Please refer to the course correlation matrices located at the following web site:

<http://a-s.clayton.edu/teachered/Standards%20and%20Outcomes.htm>