

International Student Financial Verification Form

International Programs (IP) at Clayton State University requires each international applicant to document their ability to fund the first full year of study in the amount of \$33,100 USD for undergraduates, \$43,800 for MBA, \$41,750 for MHA and \$37,350 USD for all other graduates (USD = U.S. Dollar). These amounts reflect the *estimated* full cost of attendance for 1 year, including: tuition and fees, room and board, health insurance, books, and other living expenses. Each amount is only an estimate for 2016-17 school year and all figures are subject to change without notice.

Supporting Document Requirements:

- Financial documentation on the bank’s letterhead showing you or your sponsor currently have the necessary amount of funding to support your education at Clayton State University.
- Sponsor Commitment Form or Sponsor Letter (only required if you are sponsored by someone else).
- Copy of your passport biographical/photo page
- F-2 Dependent I-20 Request Form (only if you are bringing your dependents with you to CSU).
- SEVIS Transfer Form (only applicable if you are transferring your I-20 to CSU from another university).

!! PLEASE WRITE VERY CLEARLY TO AVOID PROCESSING DELAYS !!

Section I – Applicant Information

Applicant’s Family Name: _____ First Name: _____

Gender (circle): male / female / other

Personal Email Address: _____

Expected Visa Type: F-1 Other (specify) _____

Country of Birth: _____ Citizenship: _____

Date of Birth: Month _____ Day _____ Year _____

Home Country Address - Fill in the information as applicable.

Street or Road Name: _____

House / Villa / Name: _____ House/Villa/Apt #: _____

City/Town/Village Name: _____ Province / State: _____

Postal Code: _____ Country: _____

Phone # in Home Country: _____ Phone # in USA: _____

If you would like your I-20 mailed to a personal contact in the US, please complete the information below.

Contact Name: _____ Relationship to You: _____

Contact Email: _____ Contact Phone: _____

Contact Address: _____

Dependent (Spouse & Children) Information:

Will a spouse and/or children accompany you to Clayton State University on your visa? No Yes*

**If yes, you must also complete and submit the “F-2 Dependent I-20 Request Form” with this form (page 6).*

An additional amount of \$4,500 for a spouse or \$2,500 for each child must be documented by a financial document, such as a bank statement.

Section II – Current Immigration Information

Read Carefully. Check the appropriate status and related steps you plan to take. If you have questions about this section, please contact IP for advice.

I am currently in F-1 status in the U.S.

- Current or most recent school in the U.S. _____
- Last date of attendance or last date of OPT approval (mm-dd-yyyy): _____
- Date my SEVIS record and I-20 will be transferred to Clayton State (mm-dd-yyyy): _____

Please Note: you are considered a *transfer student for immigration purposes*. Federal regulations require that you complete the *immigration transfer process* within 15 days of the semester start date, or your I-20 will be terminated.

I am NOT currently in F-1 status.

- Current US visa status (circle one): **None J1 H1-B Out of Status Other:** _____
- I intend to obtain or change to F-1 status (circle one): **YES NO**
- If **YES**, I plan to (check one): ←
 - Request an F-1 Visa in my home country, or travel to my home country to do so.
 - Travel to a 3rd country to request an F-1 Visa
 - Remain in the US and file a change of status application (USCIS Form I-539)
- If **NO**, be aware of the following: ←
 - B-1, B-2, F-2, E-1, E-2 Status? Understand that you may not be able to legally enroll as a student at Clayton State University or obtain employment.
 - Other Statuses? Contact the IP office for assistance.
- If I am **“out of status”**, I plan to (check one): ←
 - Remain in the US and file a reinstatement request (USCIS Form I-539)
 - Travel home, obtain a new I-20, and request a new F-1 visa.

Section III – Financial Support Chart & Documentation

The chart below must reflect a summary of ALL funding sources and a total of at least \$33,100 USD for undergraduates, \$43,800 for MBA, \$41,750 for MHA and \$37,350 USD for all other graduates (USD = U.S. Dollar). For a detailed breakdown of the above estimated total cost, see the *Estimated Cost of Attendance* below. Failure to complete this chart will delay processing of your I-20. Sources must then be documented as specified under the “Financial Document Requirements” on page 4 of this form.

Indicate Source of Support	Write Specific Amount in \$US
<input type="checkbox"/> Personal Funds	\$
<input type="checkbox"/> Personal Sponsor (parents, relatives, friend). Provide name, relation or relationship to you <u>in this space</u> .	\$
<input type="checkbox"/> Government, Scholarship or Grant Funds. Please specify full written name of source <u>in this space</u> .	\$
<input type="checkbox"/> If other, please specify <u>in this space</u> .	\$
WRITE TOTAL AMOUNT OF SOURCES in \$USD	\$

Estimated Cost of Attendance

The charts below represent the minimal costs of studying and living in Georgia. Your personal experience may differ significantly based on the number of credit hours taken, lifestyle, or other factors. The tuition and fee amounts below reflect the most recent rates, but are subject to change at any time. For the most accurate rates, please see the Clayton State University website. If applicable, remember to add any dependent costs to the total amount shown to determine the total amount required for issuance of the I-20.

All Undergraduate Programs	
Tuition & Fees	\$15,596
Room	\$7,637
Board (Meals, Food)	\$4,250
Health Insurance	\$2,218
Books & Supplies	\$800
Transportation/Misc.	\$2,600
TOTAL	\$33,101

MBA	
Tuition & Fees	\$26,211
Room	\$7,637
Board (Meals, Food)	\$4,250
Health Insurance	\$2,218
Books & Supplies	\$900
Transportation/Misc.	\$2,600
TOTAL	\$43,816

MHA	
Tuition & Fees	\$24,141
Room	\$7,637
Board (Meals, Food)	\$4,250
Health Insurance	\$2,218
Books & Supplies	\$900
Transportation/Misc.	\$2,600
TOTAL	\$41,746

All Other Graduate Programs	
Tuition & Fees	\$19,749
Room	\$7,637
Board (Meals, Food)	\$4,250
Health Insurance	\$2,218
Books & Supplies	\$900
Transportation/Misc.	\$2,600
TOTAL	\$37,354

*Students with dependents must add an additional \$4,500 (Spouse) or \$2,500 (per Child)

Financial Document Requirements:

Important—READ CAREFULLY:

- All international applicants who need to apply for an F-1 student visa must show proof of sufficient funds to cover the first full year of expenses at Clayton State.
- This form **MUST** be accompanied by an original bank statement (see requirements below) verifying that the sponsor has the equivalent of at least \$33,100 USD for undergraduates, \$43,800 for MBA, \$41,750 for MHA and \$37,350 USD for all other graduates.
- The name on the bank statement must exactly match the name on the Sponsor Commitment Form of this application.
- Financial documents become property of Clayton State University and they will not be returned. Students may wish to keep copies for their own records. *Please note that most US consulates and embassies require current original documents at the time of visa application.

Requirements for Bank Statement or Letter:

- ORIGINAL document(s) issued directly from Bank (photocopies, scanned copies, or faxes are not accepted)
- Written in English (any supplemental translations must be certified)
- Funds must be “liquid” (such as checking or savings) **Business Accounts or Insurance Policies are not accepted.**
- Indicate the most current numerical balance of the account. (We do not require pages of daily transactions, simply an account summary showing the balance)
- Currency in US Dollars (USD). If not in USD, the exchange rate for USD should be listed
- Dated within the last six months
- Certified Document (all pages signed and stamped by a bank official in a color other than black)
- Show additional funding for spouse (\$4500) and dependents (\$2500 each) if accompanying you.

Examples which ARE acceptable:

- Loan or award letters stamped or certified by a lending institution; original bank letters signed by a bank official; original bank statements issued directly from the bank.

Examples which ARE NOT acceptable:

- Photocopies of bank letters or statements; accounts in the name of a business; Internet bank statements; bank letters without the name of the account holder or the account number; accounts with a maturity date in the future; letters which do not specify the availability of at least the minimum amount per year; or life insurance policies.

Sponsorship Letter

- Sponsoring **Banks** or **Governments**, must provide an original support letter on official letterhead, including organization’s address, telephone & fax numbers, website, email, and the original signature + title of the responsible person(s). This letter must also reference the student’s full name, the \$US dollar amount of support and duration.
- If you are a **Graduate Student** with a graduate assistantship, your department will submit your scholarship documentation to IP.
- If you are a **Student Athlete** with a scholarship award, the athletic department will submit your scholarship documentation to IP.
- **Sponsor Commitment Form:** Family or other types of Sponsors must submit this form.
- All documents can be scanned and emailed or physically mailed to the addresses below.

ATTESTATION: I hereby certify that the total amount of money available for my 1st year of study at Clayton State University as indicated in Section III (including funds for dependents, if applicable) and all information represented in this form is true and accurate to the best of my knowledge. I also understand that by submitting this form as part of the international admission process to obtain a form I-20, Clayton State University cannot be held responsible for my financial situation should it change at any point during my program of study. If any part of this form is deemed fraudulent, my application may be rejected.

Signature: _____ Date: _____

Mailing Addresses

Undergraduate Int'l Students	Graduate Int'l Students	Re-Admitted Int'l Students
Clayton State University Office of Undergraduate Admissions 2000 Clayton State Boulevard Morrow, GA 30260 USA	Clayton State University School of Graduate Studies 2000 Clayton State Boulevard Morrow, GA 30260 USA	Clayton State University International Programs UC / Room 210 2000 Clayton State Boulevard Morrow, GA 30260 USA
T: 678-466-4115 E: processing@clayton.edu	T: 678-466-4113 E: graduate@clayton.edu	T: 678-466-5499 E: RyanPackard@clayton.edu

SPONSOR COMMITMENT FORM

All students who have a sponsor must use this Sponsor Commitment Form or provide a written "Sponsor Letter" from the sponsor containing all the information on this form. If you have more than one sponsor, each sponsor needs to fill out this form or submit individual "Sponsor Letters" for the student.

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Student Information

Clayton State ID Number (If Known): _____

Full Name: _____ Phone Number: _____

Relationship to Sponsor (Father, Mother, Spouse, etc.): _____

Street Address: _____ City _____

State/Province: _____ Country: _____ Postal Code: _____

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Sponsor Information

Full Name: _____ Phone Number: _____

Relationship to Sponsor (Father, Mother, Spouse, etc.): _____

Street Address: _____ City _____

State/Province: _____ Country: _____ Postal Code: _____

Commitment:

I make this affidavit for the purpose of assuring the United States Government that I am willing and able to maintain and support the student mentioned above. I intend to make specific financial contribution for the support of this student in the amount of US \$ _____ per year for the period of _____ years. I am providing proof of the said funds to support this affidavit.

Sponsor Signature: _____

Date: _____ (MM/DD/YYYY)

F-2 Dependent I-20 Request Form

Submit this form if your spouse or children plan to accompany you during your studies on an F-2 Dependent Visa. You must also submit a copy of each dependent's passport biographical photo page and proof of additional finances for each dependent in order to obtain your I-20: *\$4,500 (Spouse) and \$2,500 (per Child)*.

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Dependent Information

Last Name (Family Name): _____ First Name: _____

Relationship to Sponsor (circle one): Husband Wife Son Daughter

Dependent's Email: _____ (*) *attach passport biographical page*

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Dependent Information

Last Name (Family Name): _____ First Name: _____

Relationship to Sponsor (circle one): Husband Wife Son Daughter

Dependent's Email: _____ (*) *attach passport biographical page*

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Dependent Information

Last Name (Family Name): _____ First Name: _____

Relationship to Sponsor (circle one): Husband Wife Son Daughter

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Dependent Information

Last Name (Family Name): _____ First Name: _____

Relationship to Sponsor (circle one): Husband Wife Son Daughter

Dependent's Email: _____ (*) *attach passport biographical page*