



**Clayton State University
MBA Program
Request for GMAT Waiver**

In exceptional instances, the GMAT requirement for admission may be waived. GMAT waivers are considered under the following circumstances: (a) For individuals holding a BBA degree from an AACSB accredited business school with an **Overall GPA of 3.25 or higher**, (b) individuals who have had significantly increasing managerial responsibilities at a highly responsible level within an organization, or, (c) individuals who own their own business (es) and can provide supporting documentation of ownership for at least 5 years.

ALL Individuals applying for a GMAT waiver must have at least a 2.8 Overall GPA (options b & c) and provide written documentation of at least five years of management/ownership experience to the GMAT Steering Committee. If it is later determined that a person who received the GMAT Waiver does not meet the GPA requirement, the Waiver will be cancelled.

The waiver is only recommended after a careful review of the applicant's credentials. GMAT waiver requests will be reviewed by the MBA/GMAT Steering Committee before recommendations are made to the Dean of the College of Business. The Dean of the School of Graduate Studies ultimately approves or doesn't approve a request.

Any applicant receiving a GMAT Waiver and is admitted to the MBA Program will be admitted provisionally. In most cases, provisional admission requires students to earn a grade of B or better in all courses attempted in the first semester.

GMAT waivers are not available for international students.

Please complete the form below and email to mba@clayton.edu (along with your resume and supporting documentation (GPA) if you haven't submitted that already).

**College of Business
MBA Program
Phone: (678) 466-4509
Email: MBA@clayton.edu
Clayton State University
MBA Program
Request for GMAT Waiver**

Name _____

Clayton State Laker ID No.

OR

Last four digits of your SS#

Please provide the committee information supporting your request for a GMAT waiver for admission into the MBA program at Clayton State University. This narrative should address your work history in terms of experience and credentials (not more than 250 words). Please email document in Word Format (**PDFs are not accepted**).

(Please type your narrative here)

Comments from MBA Steering Committee:

Assistant Dean and MBA Director

Date

Dean, School of Graduate Studies

Date