

Student Name: _____ Advisor Name: _____

Oral Presentation Grading Sheet - Faculty.

Criteria	A	B	C	D	F
Scoring	9.0 - 10.0	8.0 – 8.9	7.0 – 7.9	6.0 – 6.9	0.0 – 5.9

Points: Fractional points may be given in any category. Please list your points for each category in the left box. The coordinator will total the points on the form.

Category	The below information needs to be included to receive all ten points in the category. Missing or incomplete portions may result in fractional points.	Please include any critiques and suggestions that will be helpful for directing student improvement.
Organization pts _____	Logical flow to presentation: <ul style="list-style-type: none"> • Introduction • Methods • Data/Results • Conclusions • Acknowledgements 	Comments:
Background pts _____	<ul style="list-style-type: none"> • Review of important literature • Understandable for a non-scientist • Rationale • Central question that will be examined • Can answer questions on presentation 	Comments:
Methods pts _____	<ul style="list-style-type: none"> • Briefly explain the techniques used • Briefly explain protocols for experiments that were used (Only enough info needs to be presented as to allow the audience to follow the talk)	Comments:
Data/Results pts _____	<ul style="list-style-type: none"> • Graphs/Tables/Pictures clearly explained and presented • Statistics were completed (where appropriate) 	Comments:
Conclusions pts _____	<ul style="list-style-type: none"> • Summary of results (including importance of results) • Re-examination of central question • Future directions 	Comments:
Visual Presentation pts _____	<ul style="list-style-type: none"> • Spelling/grammar • Appropriate labeling • Appropriate amount of text on slides • Contrast and color/size of slides • Professional appearance of slides • Appropriate use of animations and links 	Comments:
Presentation Style pts _____	<ul style="list-style-type: none"> • Eye contact • Appropriate voice level • Refrain from reading slides directly • Points out important information on slides • Professional attire 	Comments:
Timeliness (coordinator only) pts _____	10 pts for time between 8-12 minutes	7 pts for time < or > 8-12 minutes

Total Points Given _____