

# Faculty Senate Meeting Minutes

## November 28, 2016

### Recorded Attendees

**Senate Members:** Randall Gooden (Chair), Seth Shaw (Secretary), Marcy Butler (additionally serving proxy for Debra Cody), Laura Herndon, Craig Hill (additionally serving proxy for John Mascaritolo), Adam Kubik, Keith Miller, Kathryn Pratt-Russell, Junfeng Qu, Muhammad Rahman, Kendolyn Smith, Meri Beth Stegall, and J. Celeste Walley-Jean.

**Guests:** Melanie Darby, Kevin Demmitt, Tim Hynes, and Antoinette Miller.

### Minutes

- I. Reading and Approval of the Minutes
  - a. November 14 Regular Meeting was approved
- II. Reports of the President and Provost
  - a. President's Report
    - i. See appendix A for the prepared report.
    - ii. *Question from Stegall:* What was the released National Survey of student engagement's response rate? *Response:* Terrible, this survey takes an hour. Nearly a third that start the survey, stop. Plan to offer a survey incentive to increase response rates.
  - b. Provost's Report
    - i. Preparing for budget meeting where we are always asked to explain enrollment over the past two years. (See appendix B for the 11-28-16 Daily Enrollment Report for Spring and Summer 2017.)
    - ii. Required in August to submit rationales for program proposals. We have been asked to submit formal program proposals, skipping preliminary proposals, for
      1. Master of Accountancy,
      2. Master of Arts in Teaching in Special Education, and
      3. Bachelor of Applied Science in Information Science.
- III. New Business
  - a. Motion to Approve Modifications to BIOL 1112, BIOL 4100 and BIOL 4900, As Approved by the Undergraduate Curriculum Committee on November 11, 2016
    - i. Walley-Jean motioned.
    - ii. No discussion.
    - iii. Approved.
  - b. Motion to Approve a [University Civility Survey](#), As Proposed by the Student Affairs Committee
    - i. Herndon motioned.
    - ii. Discussion:

1. K. Miller: what is the nature of the survey? There are a lot of open questions. Kathryn Pratt Russel: it has a lot of mechanical problems. The survey doesn't call out the outliers. Campus is generally civil.
  2. Walley-Jean: this goes back to how we define "civil" and cross-cultural issues. This survey may not generate usable information.
  3. A. Miller: echoes questions posed by K. Miller. Is there a rep from SAC who can speak to this?
  4. Herndon provided some background. Issue raised during the uncertainty with campus carry, and even though this was resolved, the SAC has continued discussing this.
  5. A. Miller: this appears reactive rather than proactive, do we have a reason for doing it?
  6. K. Miller: Who owns this? What will be done with it?
  7. Gooden: SAC will own the survey and data.
  8. Pratt-Russel: Would it be more effective if we open a dialog around defining civility and making these things less common on campus?
  9. Walley-Jean: Again, this is a solution looking for a problem. Yes, there may be individual incidents but the campus as a whole is civil. We need to establish if the campus is civil or not.
  10. A. Miller: What administrative unit would hold the data. Once the data is collected, who will act on it?
  11. Gooden: any standing committee has the right to gather data for their own deliberations. What happens from there on is undetermined.
  12. Herndon: this came from Senate, it did not original from SAC, it sounds like the Senate is no longer interested in this issue.
- iii. Motion defeated (1 aye, 8 nay, 3 abstention).

Adjourned at 11:34 am.

# Appendix A

President's Report to the Faculty Senate

November 28, 2016

## President's Report

### Faculty Senate

November 28, 2016

- **Making things better awards** Several years ago, we initiated making things better awards—provided recognition for colleagues—faculty, staff and university groups—whose work is perceived by other colleagues as making things better in some tangible way for others in the university. We will be charging a new committee (many former award winners) to send a call to campus identify others who so contribute to the improvement of our campus. When you see a call for nominations, please engage in the process, nominating colleagues, or asking colleagues to make such nominations themselves. Together with the Smith Awards, they serve as a wonderful way to recognize the daily contributions of our colleagues to campus life.
- **NSSE** we will be sharing with campus results of the most recently released National Survey of student engagement. It surveys nationally (and statewide) first year and senior perceptions of their institutions. These perceptions provide an incredibly useful body of data about which to begin discussions of university learning practices. For first year students here, reactions are most positive relative to other Georgia institutions when describing positive interactions—with administrators, with faculty, and with faculty providing feedback on drafts or work in progress. Seniors also remarked about the positive interactions with administrators (relative to other Georgia Institutions), as well as encouragement for students to interact with people different from themselves, and to engage in events that address critical social issues. Our freshmen reported far fewer chances to work with other students relative to those reported elsewhere. Our seniors reported fewer chances to participate in an internship or other external placement relative to other Georgia students, and reported fewer chances to work with a faculty member on a project outside of class. Again, this is rich data that can frame discussions that will be a critical part of advancing university wide strategic goals and objectives.
- **Budget Discussions** we continue to prepare for a session with board staff next week, and anticipate further comments then. We look forward to a chance to make our case for prudent budget management presently, as well as future improvements through enrollment management and other student recruitment and success efforts.
- **Thanks for all you do—questions?**

## Appendix B

November 28, 2016 Daily Enrollment  
Report for Spring and Summer 2017

## Kevin Demmitt

---

**From:** Stephen Schultheis  
**Sent:** Monday, November 28, 2016 8:28 AM  
**To:** Tim Hynes; Kevin Demmitt; Corlis Cummings; Elaine Manglitz; Kate Troelstra; Bill Gruszka; Stephen Jenkins; Pat Barton; Rebecca Gmeiner; Sharon Long; Eric Tack; Jill Lane; Jarrett Terry; Narem Reddy; Jeff Jacobs; Allen Ward; Maritza Ferreira; Cynthia Jones; Avinandan Mukherjee; Nasser Momayezi; Lisa Eichelberger; Lila Roberts; Carolina Amero; Leslie Moore; Robert Vaughan; Elizabeth Taylor; Timothy Duncan; Nicole Harris; Scott McElroy; Ursula Bobbitt; Jonathon Goodson; Robert Morton; Donal Christian; Terri Taylor-Hamrick; Leila Tatum; Bridgette McDonald; Maria Adams; Polly Parks; Christine Smith; Nicholas Kilburg; Todd Smith; Melody Carter; Judith Ogden; Heather Chaney; Patricia Harris; Chase Moore; Ryan Packard  
**Cc:** Priscilla Foster  
**Subject:** 11-28-16 Daily Enrollment Report Spring 17 - 5,327 Summer 17 - 1,356  
**Attachments:** 11-28-16 Enrollment Report - SP17-5,327 SM17-1,356.xlsb

Good Morning Everyone,

Attached is the daily enrollment report.

### Spring Summary

Today we are at 5,327 registrations for Spring 2017. Last year today we were at 5,275. This is an increase of 1%.

We are at 57,057 credit hours registered for Spring 2017. Last year today we were at 54,554. This is an increase of 4.6%.

### Summer Summary

We are at 1,356 registrations for Summer 2017. Last year today we were at 1,205. This is an increase of 12.5%.

We are at 8,801 credit hours registered for Summer 2017. Last year today we were at 7,813. This is an increase of 12.6%.

Please let me know if you have any questions.

Have a good day.

Stephen

Stephen Schultheis, Ed.D.  
Assistant Vice President for Enrollment Management  
Clayton State University  
2000 Clayton State Boulevard  
Morrow, Georgia 30260-0285