

Clayton State University Faculty Senate

Meeting Minutes

January 28, 2019

Senate Members present: Augustine Ayuk, Scott Bailey, Gail Barnes, Deborah Gritzmacher, Craig Hill, Byron Jeff, Larry Menter, Rebecca Morgan, Eugene Ngezem, Stephanie Richardson, Kathryn Pratt Russell, Kendolyn Smith, MeriBeth Stegall (Secretary), Mark Watson (Chair), David Williams (Vice-Chair)

Senate Members Absent: Laura Herndon, Adam Kubik, Catherine Matos, Andrew Sbaraglia

Guests: Kevin Demmitt, Tim Hynes, Josh Meddaugh

Agenda Item	Discussion	Senate Action/Resolution/Tasks
1) Reading & Approval of Minutes		The minutes of the November 26, 2018, meeting were approved as distributed.
2) Reports of President & Provost i) President's Report ii) Provost's Report	The President's Report is attached as Appendix A. The Provost's Report is attached as Appendix B.	
3) Reports of Standing Committees	<p>Faculty Affairs Committee: Larry Menter, FAC Chair, reported on the two major areas of focus this semester:</p> <ul style="list-style-type: none"> • Revision of student evaluation instrument—a good response was received from the email inviting interested faculty participation on this subcommittee • Faculty Handbook—there has been a request that portfolio materials be electronic rather than paper submissions. <p>Academic Policy Committee: Josh Meddaugh, APC Chair, presented a proposed change in number of student credit hours a student may take without special permission.</p>	Eugene Ngezem moved to amend the FS agenda to add the APC proposed change in course overload policy. The motion to add the item to the agenda was seconded and passed.
4) Special Orders		
5) Unfinished Business and General Orders		
6) New Business		<p>a. The motion to approve course modifications for MATH 0998B, 0999B, 1101, 1111, and 1401, as approved by the Undergraduate Curriculum Committee on January 11, 2019, was passed.</p> <p>b. The motion to approve course modification for MGMT 3102 and new course SCML 3102, as approved by the</p>

Agenda Item	Discussion	Senate Action/Resolution/Tasks
	<p>c. Motion to approve change in course overload policy as approved by the Academic Policy Committee: <i>Students may schedule up to 18 hours per semester (12 in Summer) without special permission. A student who wishes to accelerate his or her study by taking more than 18 hours (or 12 in Summer) up to a maximum of 24 hours in a semester must meet with their advisor and have a written overload request approved by the department chair or designee of the academic major. A student must have been at Clayton State University for at least two semesters and have achieved an overall B average before an overload will be approved, although the department chair or designee may make exceptions in special circumstances.</i></p> <p>Discussion: An amendment was suggested to increase the maximum number of hours in Summer from 12 to 13 to address four hour classes.</p> <p>Discussion item: Mark Watson led a brief discussion of paid parental leave.</p>	<p>Undergraduate Curriculum Committee on January 11, 2019, was passed.</p> <p>Eugene Ngezem moved to amend the proposed course overload policy to change the maximum number of credit hours in the summer from 12 to 13. The motion to amend the proposal was seconded and passed. The amended APC motion below was passed: <i>Students may schedule up to 18 hours per semester (13 in Summer) without special permission. A student who wishes to accelerate his or her study by taking more than 18 hours (or 13 in Summer) up to a maximum of 24 hours in a semester must meet with their advisor and have a written overload request approved by the department chair or designee of the academic major. A student must have been at Clayton State University for at least two semesters and have achieved an overall B average before an overload will be approved, although the department chair or designee may make exceptions in special circumstances.</i></p>
7) Adjournment		The meeting adjourned at 11:33pm.

Appendix A. President's Report

Faculty Senate

January 28, 2019

- **Thanks** officers and other senators participated in the chancellor's 5 year review process for me—this is part of a system periodic review process for approximately ¼ of system president's annually—this hopefully will help us improve the ways in which we advance our core business of learning, and for that I am grateful
- **Thanks again** for several senators participating in Clayton State Day at the Capital. Unlike the focus of many such activities, it was focused on engaging students with state government, ways the state government can affect their education (and other parts of their daily life). At least 2 speakers to the group were alums.
- **Legislative Issues** As of now, the governor has proposed formula funding (driven by incremental increases in enrollments) and a 2% increase for all state employees, including USG faculty and staff. The capital budget is less vigorous as has been the case in previous budget cycles—it remains to be seen what room for activity will emerge during the session. There is a proposed limit of dual enrollment eligibility limited to 11th and 12th graders. This will reduce the number of 10th graders currently enrolled at CSU (having met grade, prerequisite and testing standards for usual admission to CSU). We will be monitoring this potential affect for dual enrollment. Legislative issues will be a part of my report as we continue in the session, now scheduled to end in late March or early April).
- **Faculty and gender based salary issues** Yesterday's **Atlanta Journal Constitution** included a front page piece on gender difference and faculty salaries. The piece focused on Georgia Tech and Kennesaw and differences in salary related to gender differences. The article also indicated that there was little evidence that such differences were in place system wide—Institutional research will be updating our own analysis, although at this point the data suggest that CSU has been attentive to this concern over the last several years.
- **Thanks and Questions**

Appendix B. Provost's Report**Faculty Senate January 28, 2019****New Academic Support to be offered in Laker Hall**

The Center for Academic Success and Residence Life have collaborated to bring academic support to Laker Hall to support at-risk students.

SSC 0010 - Student Success Seminar

This spring semester we are requiring students residing in Laker Hall who have an institutional GPA below 2.0 to enroll in a Student Success Seminar (as per their housing contract). This Seminar is organized out of collaborative work with the Center for Academic Success and Residence Life through the Clayton Success Initiative which aims to provide at-risk students with wrap around student success support.

The Seminars will be managed by the Assistant Director of the Center for Academic Success as an extension of the Academic Coaching Program. Each seminar will have no more than 20 students with 15 as an ideal enrollment. The Seminar will meet once per week for two hours in the Laker Hall Student Success Center. Students will be registered for sections of the Seminar which will show on their course schedule although the non-graded Seminar will not be reflected on the student's academic transcript. Seminars will be led by Academic Coaches and the Laker Hall Student Success Center Coordinator.

SSC 0010 - Student Success Seminar Description

The Student Success Seminar is designed to assist students as they learn, understand, and reinforce concepts presented in the general curriculum. During this non-credit and non-credit hour seminar, students will have the opportunity to develop and strengthen study habits and learning strategies that will enable them to more effectively navigate the academic requirements of college through various instructional methods and strategies. Topics addressed may include: Test Preparation, Test Taking Skills, Organization, Learning Strategies, Transition Planning, Learning Styles, Time Management, and Research and Self-Advocacy skills.

Credit Hours – 0 Credits – 0

We will offer five sections of the seminar during the spring 2019 semester. The meeting times will be:

Section	Day	Time	Location
1	Monday	5:00pm – 7:00pm	Laker Hall Student Success Center
2	Monday	7:00pm – 9:00pm	
3	Tuesday	5:00pm – 7:00pm	
4	Tuesday	7:00pm – 9:00pm	
5	Wednesday	5:00pm – 7:00pm	

Student Evaluations of Instructions

I am attaching a recent article from the Chronicle of Higher Education on the issue of student evaluations of instructions. The author raises many of the same concerns that have been discussed on our campus – including racial bias, gender bias and grade inflation - while also recognizing the potential using structured student and peer reviews as tools for improving teaching and learning. Whatever form it takes, I believe the primary purposes for course evaluations should be professional development and increased student learning.

A consortium of universities recently started an effort to remake teaching evaluations. Their work can be seen at teval.net. Some of the common themes I see emerging are the inclusion of data from three sources – peer review, instructor self-reflection and student feedback. And, the student feedback includes questions about the student's own effort in the course.

Larry Menter recently sent out a call for faculty volunteers to assist the Faculty Affairs Committee in review our current processes. This is important work that I encourage everyone to support by either serving on the committee or providing feedback throughout the process.