

## Clayton State University – Faculty Senate Minutes

Monday February 9, 2015 (11:00 am-12:15 pm)

University Center Board Room U260

Called to order: 11:04 am

**Members Present:** B. Musolf (Chair), K. Kemp, R. Gooden, D. Cody, C. Pitskoulis, C. Matos, L. Herndon, E. Nagel, J. Qu, C. Raridan

**Non-Members Present:** President T. Hynes, K. Demmitt, A. Miller, M. Heard (VPAA Atlanta Metro)

- **Approval of Minutes from the January 26, 2014 meeting:** A motion to approve the minutes was made by D. Cody, and was seconded by J. Qu. The motion passed unanimously.
- **Reports:**
- **President:** Dr. Hynes introduced Dr. Michael Heard, VPAA of Atlanta Metro, who is shadowing him. Participation in the Provost search process has been excellent, and he encourages everyone to continue participating. Dr. Hynes informed the Senate that the Budget Planning and Advisory Committee has reviewed divisional recommendations, but funding will depend on state allocations. Clayton State Day at the Capital has been scheduled for Wednesday February 18th. Some groups have been participating on an ad hoc basis, but this will be the first formal program. Dr. Hynes stated that the collaborative forum on Ferguson was a good event, with collaboration from many areas.
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- **Provost:** Dr. Demmitt shared that the Board of Regents has given the green light to submit formal proposals for the Bachelor of Arts in Film Production and Bachelor of Arts in Health Sciences. If Clayton State can get the Film proposal submitted by April 1<sup>st</sup>, it will get on agenda for May meeting. Both are critical programs and we hope to move quickly to get these in the catalog by Fall semester.
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- **New Business**
  - **Vote on course proposals and course modifications approved by UCC**
    - **BUSA 1105:** R. Gooden moved to accept the course proposal. The motion was seconded by C. Raridan. The motion passed unanimously
    - **COB Changes to Area F:** Deferred to next meeting when some business faculty can answer questions about the proposal.
- **Old Business:**
  - **Second Vote on Faculty Handbook Revisions-** timelines for promotion and tenure, pre-tenure and post-tenure review: A motion to accept the revisions was made by R. Gooden, and seconded by K. Kemp. The motion passed unanimously.
- **Discussion:**
  - **Discussion in D2L and/or open forum discussion about University P&T guidelines.** R. Gooden supported holding discussions in both mediums. It was determined that a couple of open forums would be needed, at least one Tuesday, one Wednesday.
  - **Provost Candidates:** B. Musolf encouraged the senate members to continue attending the Provost candidate presentations. Faculty Senate will meet to discuss the candidates and convey their opinion to the search committee.
  - **Textbooks:** R. Gooden attended a presentation by a company called Rafter, put on by the CSU Bookstore. The company proposes a flat fee for textbooks per course per semester, where Rafter would provide the books. K. Demmitt stated that they are forming a committee to look at textbook considerations, and that will be one proposal that will be considered, but no commitment will be made without full input from the faculty.
- Updates from Subcommittees:
  - APC: No update.

- FAC: Did not meet.
- SAC: C. Pitskoulis shared that the committee had discussed issues concerning lactation rooms. We have only one room, located in CE. The SAC feels that we should at least have one on the other side of campus, but they have not had much success with finding a room. The SAC has also discussed the EDGE program, which is tied into PACE.
- UCC: R. Gooden stated that the UCC is meeting Friday.
- GAC: J. Qu stated that the GAC is meeting today.
- SEI ad hoc committee: No updates.

Meeting Adjourned: 11:35 am